

TOOELE CITY CORPORATION

RESOLUTION 2026-59

A RESOLUTION OF THE TOOELE CITY COUNCIL APPROVING AN AGREEMENT WITH HALES ENGINEERING FOR AN UPDATE OF THE TOOELE CITY TRANSPORTATION MASTER PLAN.

WHEREAS, Tooele City continues to experience growth in all aspects of development, including residential, commercial, and industrial development; and,

WHEREAS, in order to meet the additional transportation demands of new growth, it is necessary to perform an update ("Update") to the current Tooele City Transportation Master Plan; and,

WHEREAS, the City has previously retained the engineering firm of Hales Engineering to provide transportation planning services for the City; and,

WHEREAS, Hales Engineering has submitted a cost proposal of \$130,000.00 to perform the Update; and,

WHEREAS, the scope and services of the Update are as described in the cost proposal, attached as Exhibit A; and,

WHEREAS, the Update will be paid for using revenue from the Transportation Road "C" fund, as the Update will study class "C" road needs in relationship to each other and to county and state roads; and,

WHEREAS, the professional services agreement complies with procurement code and policies for the State of Utah and Tooele City; and,

WHEREAS, City Council approval is required for all agreements in excess of the statutory cost threshold of \$30,000, established in Tooele City Code §1-5-10 (see also §§1-14-4, 1-22-4):

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE CITY COUNCIL that the Mayor is hereby authorized to sign on behalf of Tooele City an agreement with Hales Engineering in the amount of \$130,000.00 to perform the Transportation Master Plan Update requested by the City (see the agreement attached as Exhibit B).

This Resolution shall become effective upon passage, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this 5th day of August, 2026.

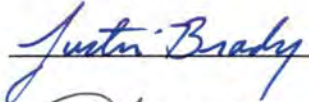
TOOELE CITY COUNCIL

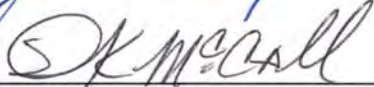
(For)

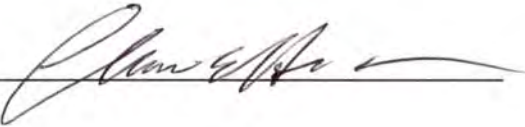
(Against)



Melodi Gochis



Justin Brady




ABSTAINING: _____

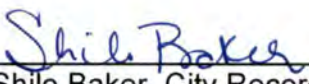
MAYOR OF TOOELE CITY

(Approved)

(Disapproved)



ATTEST:

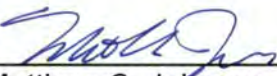


Shilo Baker, City Recorder

SEAL



Approved as to Form:



Matthew C. Johnson, Tooele City Attorney

EXHIBIT A

Update Proposal

Comprehensive Transportation Master Plan for Tooele, Utah

Work Scope

Introduction: This scope of work provides a comprehensive plan for updating Tooele City's Transportation Master Plan. The main goal is to deliver a robust Master Plan that serves as a solid foundation for future municipal infrastructure improvements. Critically, this plan will guide the city in proactively preserving necessary right-of-way and ensuring that appropriate road cross-sections are constructed as development occurs.

The process will involve a thorough transportation analysis, including travel demand modeling, to assess existing conditions and project future traffic volumes. This analysis will be based on historical growth data, population and development projections, the city's land use plan, and supplemented by data from the Utah Department of Transportation's (UDOT) Statewide Travel Demand Model. Accurate land use assumptions and data about the transportation network are the two most vital inputs for generating reliable future traffic volumes, highlighting the necessary deep understanding of the link between land use and transportation.

The resulting future traffic volumes will then form the basis for developing a prioritized list of roadway improvements aimed at maintaining acceptable levels of service across the city. Additionally, the planning process will incorporate intersection analysis and the development of alternative travel models, including those for transit and active transportation. Safety will be a core, integrated component throughout the entire planning process.

Project Goal

To develop a comprehensive, long-term strategic framework for guiding transportation infrastructure development and investments in Tooele, Utah, aligned with regional needs and stakeholder desires.

Outline of Work Scope and Cost

TMP Update Main Plan | \$130,000

Phase 1: Plan Initiation / Management	3
Phase 2: Stakeholder Engagement	4
Phase 3: Data Collection and Analysis	5
Phase 4: Vision and Goal Setting	6
Phase 5: Roadway Plan Development	7
Phase 6: Transit and Active Transportation Modes	8
Phase 7: Transportation Management	9
Phase 8: Plan Drafting and Review	10
Phase 9: Finalize Report	11

Potential Add-On Elements

Add On 1: Speed Management Study \$8,000	12
Add On 2: Capital Facilities Plan and Impact Fee Plan/Analysis \$30,000	13
Add On 3: General Plan Transportation Element \$7,000	14

Total Cost including Add-On Elements | \$175,000

Phases and Deliverables:

Phase 1: Plan Initiation / Management

The project will initiate with a kick-off meeting involving city staff to establish project direction, discuss areas of emphasis, and review future plans in and around the city.

A consultant will be responsible for coordinating the project team, including city staff, to ensure the project is delivered on schedule and within budget. The consultant should ensure deadlines are clearly defined and met, and that all necessary information is provided to city staff in a timely manner.

Purpose:

To establish project expectations, set up reporting structures, gather existing data, and define the plan's purpose, objectives, and study area.

Activities:

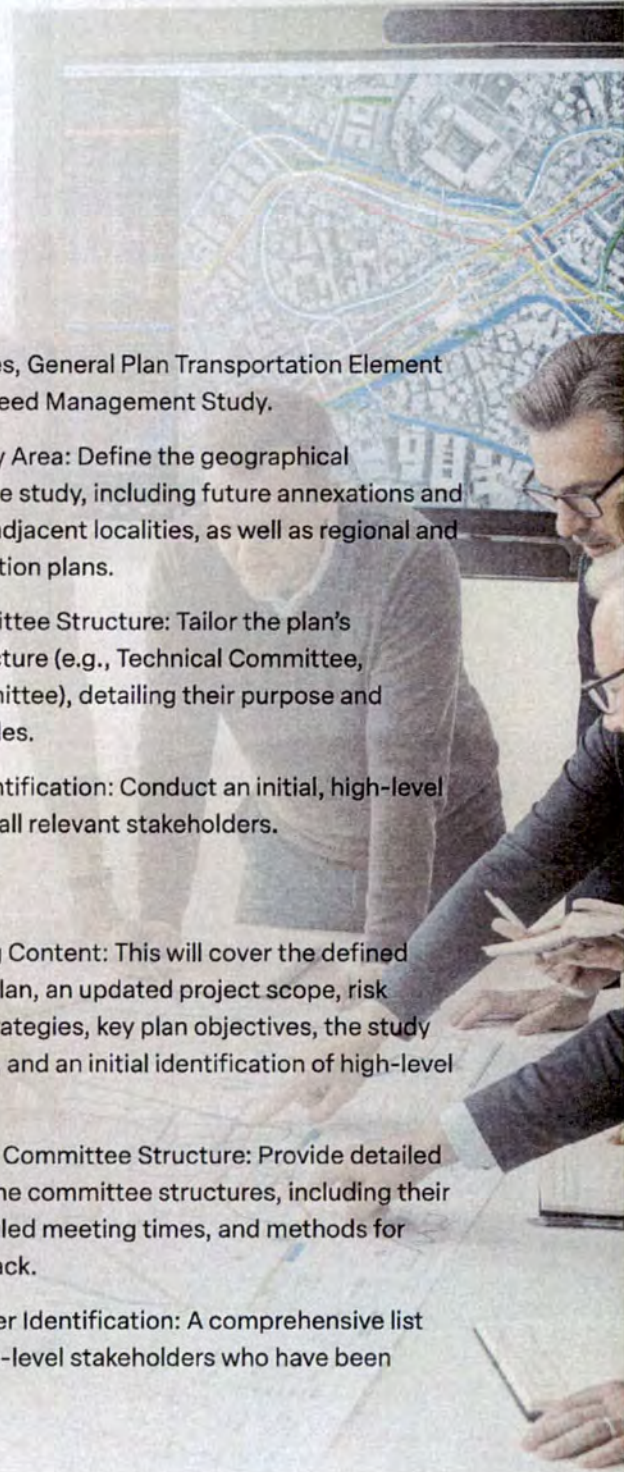
- Project Kick-off: Conduct an initial meeting with the City and key stakeholders.
- Define Core Components: Establish the plan's purpose, strategic vision, and the specific transportation modes to be covered (e.g., active transportation, transit).
- Set High-level Objectives: Define high-level actionable objectives for the plan.
- Risk Management: Identify potential risks and develop mitigation strategies.
- Scope Review: Review the overall work scope, including discussion of potential additions like a Capital Facilities

Plan, Impact Fees, General Plan Transportation Element updates, or a Speed Management Study.

- Determine Study Area: Define the geographical boundaries of the study, including future annexations and connections to adjacent localities, as well as regional and state transportation plans.
- Establish Committee Structure: Tailor the plan's committee structure (e.g., Technical Committee, Executive Committee), detailing their purpose and meeting schedules.
- Stakeholder Identification: Conduct an initial, high-level identification of all relevant stakeholders.

Deliverables:

- Kick-off Meeting Content: This will cover the defined purpose of the plan, an updated project scope, risk management strategies, key plan objectives, the study area boundaries, and an initial identification of high-level stakeholders.
- Stakeholder and Committee Structure: Provide detailed information on the committee structures, including their purpose, scheduled meeting times, and methods for providing feedback.
- Initial Stakeholder Identification: A comprehensive list of the initial high-level stakeholders who have been identified.



Phases and Deliverables:

Phase 2: Stakeholder Engagement

Stakeholder Engagement is a fundamental and critical step for a successful Transportation Master Plan, ensuring the final plan reflects the diverse needs and vision of the Tooele City community. Early and frequent involvement of residents, businesses, and government agencies builds consensus and leads to a more implementable plan. The strategy will use various tools, including formal Technical and Executive Committees, public surveys, a project website/StoryMap, social media, and two open house workshops, to effectively gather input, document concerns, and communicate progress.

Purpose:

To identify and engage all relevant stakeholders and develop a robust public engagement plan.

Activities:

- Stakeholder Identification: Collaborate with Tooele City to pinpoint key stakeholders, including:
 - Local, regional, and state government staff
 - Elected officials
 - Other essential stakeholders (e.g., businesses, landowners, community leaders)
- Public Engagement Plan Development: Create a comprehensive public engagement plan that encompasses:
 - Methodology: Determine appropriate engagement methods (e.g., steering committee formation, proj-

ect website, open house workshops, social media utilization).

- Phasing: Identify the specific stages of the planning process requiring public input.
- Activities: Conduct necessary public meetings, surveys, and two dedicated workshops.
- Documentation and Response: Systematically document public concerns and recommendations and outline how they will be addressed.
- Feedback Mechanism: Establish a communication process for providing feedback to the public regarding their input.

Deliverables:

- Database of stakeholders and their contact information.
- Meeting agendas and minutes.
- Public Engagement Plan (level of engagement, methods, input, and changes made).
- Two open house workshops.
- Outline for a website or StoryMap.
- Survey results.

Phases and Deliverables:

Phase 3: Data Collection and Analysis

Phase 3 is the essential foundation of the entire Master Plan, where the project shifts into a rigorous, data-driven analysis of Tooele City's current and future transportation needs. The core objective of this phase is to systematically collect, consolidate, and analyze all relevant existing data, including infrastructure conditions, traffic volumes, demographic trends, land use plans, and prior work. By thoroughly evaluating the performance of the existing transportation system and forecasting future demands—supplemented by the UDOT Statewide Travel Demand Model—this phase creates a critical, evidence-based understanding of current issues and future trends. This comprehensive data analysis is vital, as it directly informs the creation of the project's vision, goals, and subsequent roadway and alternative transportation recommendations.

Purpose:

To gather and analyze existing transportation data to understand current and future needs, issues, and trends.

Activities:

- Gather Existing Transportation Data: Collect information on current infrastructure (facility types, lane miles, ROW, cross sections, pavement condition), traffic volumes, speeds, travel patterns, transit routes, frequencies, ridership, and active transportation routes/counts.

- Acquire Planning and Demographic Data: Obtain the latest Statewide Traffic Model outputs (current and future), decennial census data, current census estimates, and future projections from relevant planning organizations.
- Review Local Context: Work with city staff to acquire current local land use plans and identify any ongoing or planned trends that could influence land use.
- System Performance Evaluation: Analyze all collected data to identify current and future transportation needs, issues, and trends. Evaluate the performance of the existing transportation system, supplementing the data with new traffic, transit, or trail counts where necessary.

Deliverables:

- Documented data and mapping collected, with approval dates.
- Report on data analysis, including no-build/build scenario maps and stand-out observations.
- Updates to website or StoryMap.

Phases and Deliverables:

Phase 4: Vision and Goal Setting

Phase 4 shifts the master plan's focus from data gathering and engagement to defining the desired future for Tooele City. The core purpose is to collaborate with stakeholders and the community to develop a clear transportation vision, including placemaking strategies in growth areas. This vision guides the establishment of broad, measurable, long-term goals and specific, actionable objectives, ensuring the plan's recommendations align with community aspirations for safety, mobility, and quality of life.

Purpose:

To define the desired future state of Tooele's transportation system, placemaking, and establish measurable goals.

Activities:

- Vision and Placemaking: Collaborate with the public and key stakeholders to establish a comprehensive transportation vision for Tooele City.
- Goal Setting: Define broad, long-term goals that are measurable, achievable, and time-bound, ensuring they are directly aligned with the established vision.
- Objective Development: Create specific, measurable objectives, which may include metrics like:
 - Level of service (LOS) data
 - Travel time delay data
 - Percentage of the underserved population receiving

service

- Identification of potential revenue sources
- Assessment of project buildability
- Preservation of historic identity
- Integration of placemaking in specific areas
- Strategy Formulation: Develop concrete strategies for achieving the defined goals, such as:
 - Reducing travel time
 - Increasing public transit ridership
 - Improving overall traffic flow
 - Enhancing safety
 - Expanding transportation options
 - Improving places in high-value locations

Deliverables:

- Transportation vision statement.
- Established measurable goals and objectives.
- Process for evaluating projects against objectives.
- Project recommendations based on goal outcomes.
- Updates to website or StoryMap.

Phases and Deliverables:

Phase 5: Roadway Plan Development

This important phase translates plan goals into concrete recommendations for the vehicular network. It develops and evaluates transportation alternatives using updated Travel Demand Modeling (no-build/build scenarios for base year, 10-year, and 2050). Activities include reviewing functional classification and cross sections, developing a prioritized project list, and conducting planning-level cost/benefit/impact evaluations.

Purpose:

To develop and evaluate various transportation alternatives to address identified needs and achieve desired outcomes.

Activities:

- Functional Classification and Corridor Identification: Review existing roadway plans to identify potential gaps in the functional classification system and desired future corridors.
- Travel Demand Modeling and Future Roadway Recommendations: Update the travel demand model with adjusted land use projections. Use the model to create no-build and build scenarios for the base year, 10-year, and 2050 to inform future roadway width recommendations.
- Functional Classification Review: Evaluate and recommend changes, as necessary, to the current functional classifications.

- Roadway Projects List Development: Based on future conditions and identified functional class requirements, develop a prioritized list of roadway projects.
- Cross Section Review: Review existing roadway cross sections and propose modifications where needed.
- Project Evaluation: Conduct a planning-level evaluation of the costs, benefits, and potential impacts associated with each proposed project.

Deliverables:

- Identification of current conditions, planned conditions, gaps, and desired outcomes for roadways.
- Create maps detailing base year, 10-year, and 2050 modeled traffic conditions and proposed roadway projects.
- Create a map of proposed roadway functional classification.
- Create roadway cross sections.
- Report on planning level costs, benefits, and impacts of proposed roadway projects.
- Updates to website or StoryMap.

Phases and Deliverables:

Phase 6: Transit and Active Transportation Modes

Phase 6 focuses on alternative travel modes beyond the vehicular network. Activities include assessing existing and future transit services and the active transportation network to identify gaps, developing various transportation scenarios in collaboration with stakeholders, and establishing standardized trail cross sections. The phase concludes with the analysis and selection of preferred alternatives based on costs, benefits, and impacts.

Purpose:

To identify, develop, and evaluate plans and projects for alternative transportation modes, including public transit and active transportation networks.

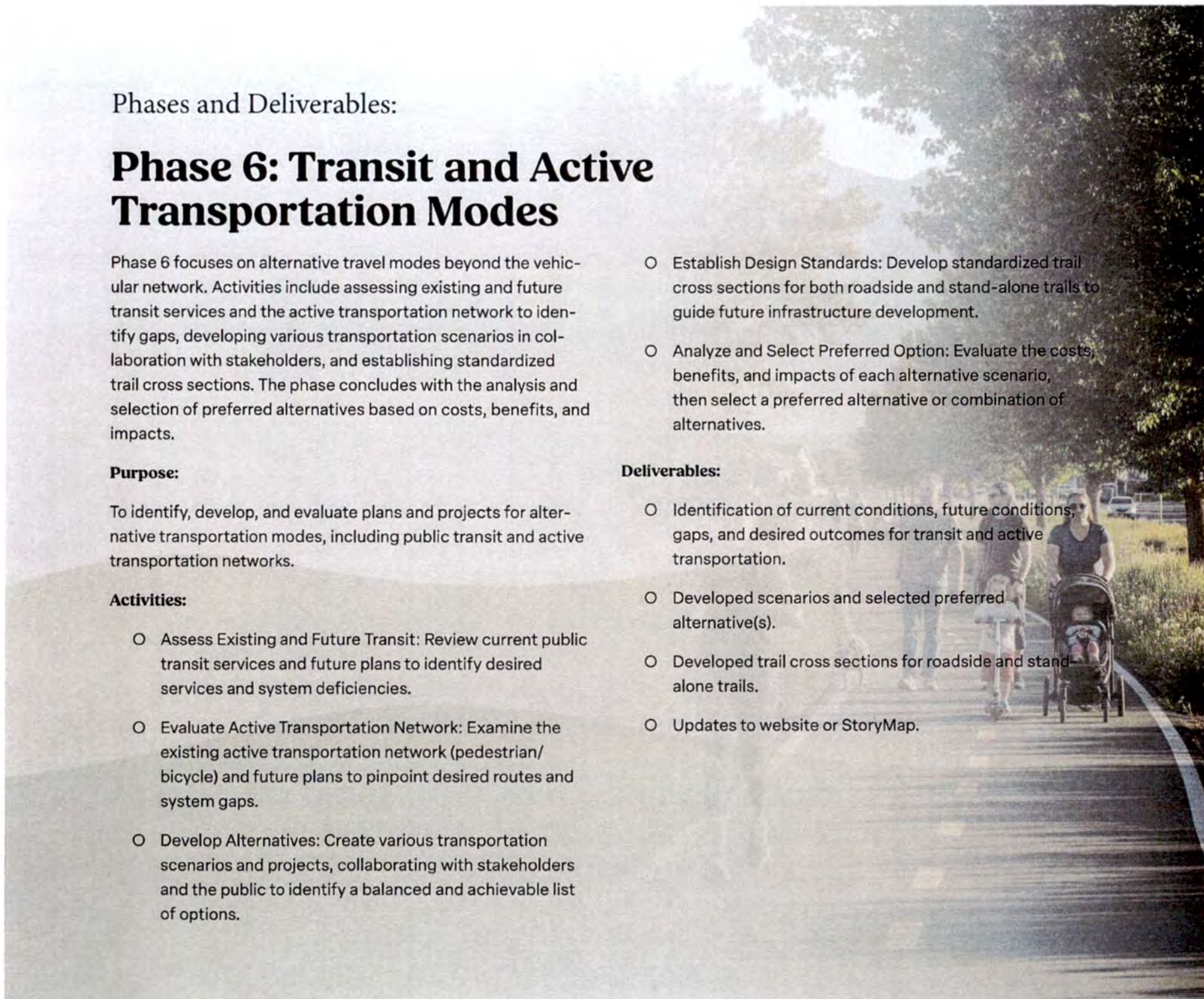
Activities:

- Assess Existing and Future Transit: Review current public transit services and future plans to identify desired services and system deficiencies.
- Evaluate Active Transportation Network: Examine the existing active transportation network (pedestrian/bicycle) and future plans to pinpoint desired routes and system gaps.
- Develop Alternatives: Create various transportation scenarios and projects, collaborating with stakeholders and the public to identify a balanced and achievable list of options.

- Establish Design Standards: Develop standardized trail cross sections for both roadside and stand-alone trails to guide future infrastructure development.
- Analyze and Select Preferred Option: Evaluate the costs, benefits, and impacts of each alternative scenario, then select a preferred alternative or combination of alternatives.

Deliverables:

- Identification of current conditions, future conditions, gaps, and desired outcomes for transit and active transportation.
- Developed scenarios and selected preferred alternative(s).
- Developed trail cross sections for roadside and stand-alone trails.
- Updates to website or StoryMap.



Phases and Deliverables:

Phase 7: Transportation Management

The Transportation Management section is crucial for improving the efficiency, safety, and function of the existing and future roadway network. Unlike the long-term Roadway Plan, this section focuses on low-cost, high-impact policies and strategies to maximize system performance, resolve chokepoints, enhance safety, and protect corridor capacity. Key actions include: a detailed capacity and safety analysis of up to 15 key intersections; implementing traffic calming in residential and mixed-use areas; creating a comprehensive access management policy; and establishing standards for traffic impact studies to ensure new development appropriately funds necessary infrastructure.

Purpose:

To focus on policies and low-cost, high-impact strategies to address the immediate operational efficiency, safety, and functional integrity of the existing and future roadway network.

Activities:

- Capacity and Safety Analysis: Conduct a detailed analysis of up to 15 key intersections to identify critical areas requiring geometric or signal improvements.
- Traffic Calming: Develop policies for proven traffic calming techniques and pinpoint key areas for their implementation.
- Access Management: Develop a comprehensive policy to regulate driveway and street connections to maintain roadway capacity.

- Traffic Impact Studies (TIS): Review and update standards for TIS to ensure new development appropriately contributes to necessary infrastructure improvements.
- Regional Integration and Special Considerations: Address other local/regional studies, special interest areas, truck routes, and overall connectivity.

Deliverables:

- Report on Capacity and Safety Analysis for the up to 15 key intersections.
- Create Traffic Calming Policy and Implementation Guidelines.
- Create an implementation plan for traffic calming applications for specific key areas.
- Create a Comprehensive Access Management Policy for adoption by the city for use for future development's access to key transportation corridors.
- Update standards for Traffic Impact Studies (TIS) to be used in the development and permitting process to address impacts of new development to the transportation system.
- Report detailing strategies for other local/regional management issues (e.g., truck routes).

Phases and Deliverables:

Phase 8: Plan Drafting and Review

This phase focuses on compiling and refining the Draft TMP. The draft integrates all prior work—data analysis, vision, goals, and recommendations—covering the road network, alternative modes, and management. It will be distributed for stakeholder review to gather feedback, incorporate revisions, and ensure the final plan meets community needs before publication.

Purpose:

To prepare a comprehensive draft Transportation Master Plan document and solicit feedback.

Activities:

- Develop a comprehensive draft document with the following sections:
 - Summary: Key elements and highlights of the plan.
 - Introduction: Overview of the project, relevant previous studies, the TMP development process, and municipal characteristics.
 - Stakeholder Engagement: A review of engagement activities, including the stakeholder list, key interaction points, lessons learned, and the resulting vision, goals, and measurable outcomes.
 - Road Network System Analysis: An analysis covering the purpose of the network, functional classification, typical highway cross sections, Level of Service (LOS), travel demand modeling, state and regional projects, existing and future conditions, proposed

future highway capacity projects, and planning-level cost estimates.

- Public Transit and Active Transportation: An assessment of existing and future transit service, the existing and future active transportation network, and typical cross sections.
 - Transportation Management: A section addressing the purpose of management strategies, intersection capacity and safety analysis, traffic calming techniques and application, policy for access management, policy for Traffic Impact Studies (TIS), other relevant local/regional studies, special interest areas, and designated truck routes.
 - Capital Facilities Plan (CFP) Summary: A summary of the CFP, if applicable.
 - Impact Fee Facilities Plan (IFFP) Summary: A summary of the IFFP, if applicable.
 - Conclusion: A final overview and identification of next steps.
 - Appendix: Detailed supporting information, including modeling results, survey results, public meeting documentation (postings and results), meeting minutes, cost estimates, funding opportunities, and other relevant data.
- Review and Finalization:
- Distribute the draft plan for a thorough review by the public and stakeholders.
 - Review and incorporate all comments and revisions into the final document.

Phases and Deliverables:

Phase 9: Finalize Report

The last phase is dedicated to the final quality control and preparation of the Transportation Master Plan for public release. The primary objective of this phase is to conduct a thorough and meticulous review to ensure the report is error-free, professionally presented, and ready for final publication. Activities focus on technical checks, such as verifying figure print-outs, correcting references, and optimizing file sizes, as well as comprehensive editorial review for grammar, typos, and clarity of findings for the target audience. The culmination of this effort is a finalized, quality-controlled document, along with all necessary files for publication and GIS work.

Purpose:

To conduct a thorough quality control of the report and prepare it for final publication.

Activities:

- Graphics and Formatting:
 - Verify all figure print-outs have accurate headings, project titles, and labels.
 - Optimize and reduce the file size of all figures for efficient document handling.
 - Update and repair all broken or outdated reference links.

Content and Tone:

- Perform a thorough proofread for grammar and typographical errors.
- Adjust the presentation of findings to be clearly oriented toward the target audience and their key concerns.

Final Approval:

- Conduct a mandatory final review by the Project Manager.

Deliverables:

- Finalized and quality-controlled Transportation Master Plan report and appendix.
- Updated website or StoryMap.
- Distribution of all files in .pdf for final publication and .shp files for GIS work.

Potential Add On Elements

Add on 1: Speed Management Study

The Speed Management Study is a critical, focused add-on element designed to enhance safety and quality of life across Tooele City's road network. This in-depth analysis moves beyond the broad Master Plan recommendations to specifically address vehicle speeds, which are a major factor in accident severity and livability. The study will encompass the collection of speed data to establish current conditions, the development of a formal speed policy for consistent and enforceable speed management, and the identification and implementation of effective Traffic Calming measures in key areas. By providing a targeted and data-driven approach, this study ensures the city has the tools and policies necessary to proactively manage speeds and create a safer, more balanced pedestrian-friendly environment.

Purpose:

to conduct an in-depth analysis of vehicle speeds, establish a formal speed policy, and list effective traffic calming measures to enhance safety and quality of life across the City's road network.

Activities:

- Establish Current Speed Conditions: Collect speed data to inform the development of necessary policies and interventions.
- Develop a Formal Speed Management Policy: Create a

consistent and enforceable policy for managing speeds throughout the city.

- Identify Traffic Calming Opportunities: Pinpoint key areas where traffic calming techniques are needed.
- Implement Traffic Calming Measures: Introduce effective traffic calming measures in the identified critical locations.

Deliverables:

- Report documenting speed data collection and analysis.
- Formal Speed Management Policy.
- Implementation Plan for Traffic Calming Measures in identified key areas.

CERTIFICATE OF LICENSE

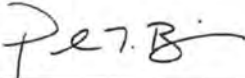
The person, firm or corporation below named is hereby granted license (pursuant to the provisions of License Ordinance of Lehi City) to engage in , carry on or conduct, in the City of Lehi, the business, trade, calling, profession, exhibition, or avocation described as follows:

HALES ENGINEERING GROUP, LLC

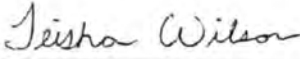
1220 N 500 W, Ste 202
LEHI, UT 84043

Is licensed to do business as: ENGINEERING SERVICES

Is licensed to do business in Lehi City.



Lehi Mayor



Lehi City Recorder

This certificate must be displayed in a conspicuous place



153 North 100 East
Lehi, Utah 84043
(385) 201 -1000

License No: 10741
Issue Date: 04/01/2026
Expires: 03/31/2027



This site has updated. Hit Reload and Update to use most recent version. This will reload all tabs, so **make sure changes are saved first.**

Reload and Update

EXHIBIT B

Agreement
Hales Engineering



DESIGN PROFESSIONAL AGREEMENT

TOOELE CITY CORPORATION, a municipal corporation of the State of Utah, (hereinafter "City"), and **Hales Engineering of 1220 N, a Transportation Engineering Firm**, (hereinafter "Contractor") enter into this Agreement on the 6th day of August, 2026 (the "Effective Date").

Now, therefore, in consideration of the promises contained in this Agreement, the City and the Contractor agree to the following:

1. Services (Scope of Work). The Contractor shall provide the following services to the City:
See the attached scope of work to prepare the 2026 Tooele City Transportation Master Plan.

2. Disclaimer of Right of Control. Contractor shall perform its duties competently. The City disclaims any right to control the Contractor's performance of the Services.
3. Compensation.
 - a. Rate. The City shall pay the Contractor the sum of **\$130,000.00** for fully performing the Services, pursuant to invoice.
 - b. Total Cost Contract. This Agreement is a "Total Cost Contract." The contract Rate includes all costs and expenses associated with the provision of the Services.
 - c. No Benefits. The parties specifically agree that as an independent contractor, Contractor neither claims nor is entitled to benefits accorded City employees.
4. Term of Agreement. Contractor shall fully perform the Services by **[December 6th 2026]**.
5. Termination. The City may terminate this Agreement at any time. Should the City terminate this Agreement prior to the Services being fully performed, the City shall pay for those Services performed.
6. Indemnification and Insurance.
 - a. Contractor Liability Insurance. Contractor shall obtain and maintain liability insurance in the amount of at least \$250,000.
 - b. Contractor Indemnification. Contractor shall indemnify and hold the City and its agents harmless from all claims of liability for injury or damage caused by any breach of contract, negligence, recklessness, or intentional act or omission of Contractor or its agents in performance of this Agreement.
 - c. Contractor Workers Compensation Insurance. Contractor shall purchase and maintain workers compensation insurance for all of its employees. If Contractor is a sole proprietor, Contractor shall purchase and maintain workers compensation insurance or obtain an exclusion from Workers Compensation Fund of Utah.

- d. Evidence of Contractor Insurance. Contractor shall provide written evidence of liability insurance and workers compensation insurance or exclusion to the City within ten (10) days of the Effective Date. The City will not make any payments under this Agreement until it receives from Contractor the evidence of insurance.
 - e. Status Verification Indemnification. Contractor shall indemnify and hold the City and its agents harmless from all claims resulting from any violation of immigration status verification obligations contained in U.C.A. §63G-11-103 et seq.
 - f. Post-Retirement Release. Contractor shall release the City from all claims related to any alleged violation of State of Utah post-retirement employment rules, and shall complete and return to the City the attached certification and release.
7. Business License. If required by Tooele City Code §5-1-1 *et seq.*, Contractor shall obtain a Tooele City business license.
8. Complete Agreement. This Agreement is the only agreement or understanding between the parties, and may be modified or amended only by a written document signed by both parties.
9. Waiver of Jury Trial. The Parties irrevocably waive any and all right to trial by jury in any legal proceeding arising out of or relating to this contract and the transactions contemplated.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

TOOELE CITY CORPORATION

CONTRACTOR

Maresa Manzione, Tooele City Mayor

Signature
Print Name/Title: _____

Attest:

Shilo Baker, Tooele City Recorder

SEAL

Approved as to form:

Matthew C. Johnson, Tooele City Attorney



UTAH RETIREMENT SYSTEMS POST-EMPLOYMENT/POST-RETIREMENT RESTRICTIONS ACT CERTIFICATION & RELEASE

Tooele City is a Utah Retirement System (URS) participating agency. As a participating agency, post-retirement employment/vendor/contractor rules apply. Post-retirement employment means returning to work either on our payroll or as a vendor/contractor for a URS participating employer following your retirement date with the Utah Retirement Systems. Different standards apply depending on whether you return to work within one year or after one year from your retirement date with URS.

You must separate from employment (including part-time and vendor/contractor arrangements) with any participating employer for one year following your retirement date with URS, unless eligible exclusions apply.

You are responsible for understanding post-retirement employment rules and ensuring there is no violation of such rules by providing services to Tooele City Corporation. **If you have any questions, call the URS office at 801-366-7770 or 800-695-4877 before you begin any work for or provide any services to Tooele City.**

CHECK APPLICABLE BOX:

- ☐ Contractor (a sole proprietor) certifies that he or she is NOT a Utah State Retirement Systems (URS) retiree and acknowledges that should he/she retire from the URS system in the future, he/she assumes all responsibility for compliance with post-retirement reemployment restrictions, notifications, and/or penalties that may occur at any time in the future.
- ☐ Contractor (on behalf of a partnership, LLC, company, or corporation) certifies that NO officer or principal is a Utah State Retirement Systems (URS) retiree and acknowledges that should he/she retire from the URS system in the future, he/she assumes all responsibility for compliance with post-retirement reemployment restrictions, notifications, and/or penalties that may occur at any time in the future.
- ☐ Contractor certifies that following contractor(s), officer(s) or principal(s) of the business ARE Utah State Retirement Systems (URS) retiree(s). Contractor further certifies that the URS office has been properly notified of post-retirement reemployment of such individuals. Contractor assumes all responsibility for compliance with post-retirement reemployment restrictions, notifications, and or/penalties that may occur at any time in the future if found to be in violation. URS Retirees:

Name: _____ Social Security Number: _____

Name: _____ Social Security Number: _____

[State law requires that the City, through Human Resources, provide such information to URS.]

As a condition of doing business with Tooele City, you hereby accept responsibility and waive all claims of joint liability against Tooele City for any violations of the URS post-retirement re-employment/vendor/contractor rules.

Contractor Signature

Date