

North Tooele City Special Service District Business Meeting

Date: Thursday, November 21, 2024

Time: 8:00 p.m.

Place: Tooele City Hall, Conference Room 224
90 North Main Street, Tooele, Utah

Board Members Present:

Jeff Hammer
Katriana Call
Jed Winder
Brian Roth
Kim Stenquist

Others Present:

Justin Brady, Tooele City Council
Travis Brady, Independent CPA

Minutes prepared by Jeff Hammer – NTCSSD Chair

Chairman Hammer called the meeting to order at 8:02 p.m.

1. Open Forum for Public Hearing

The public forum was opened. No one came forward. The public forum was closed.

3. City Council Report

Presented by Councilman, Justin Brady

Council Member Brady presented the following information:

The city has hired a new secretary (Alicia Fairbourne) who will start at the January 23, 2025 meeting for the NTCSSD. She is also the secretary for the City Council and the planning commission minutes.

4. Maintenance Coordinator's Report on Past and Present Actions

There are no maintenance issues to report.

5. Jensen Family Landscape Report

No one was present from Jensen Family Landscape

6. Vice Treasurer's Report

A. Approval of Invoices and Reimbursements

Presented by Jed Winder

Mr. Winder presented the following invoice:

Travis Brady for October Services in the amount of \$50.00.

There was also a \$4,000.00 check that came in for property tax for the NTCSSD.

Board Member Stenquist motioned to approve the invoice as presented. Board Member Hammer seconded the motion. The vote was as follows: Board Member Hammer, “Aye,” Board Member Stenquist, “Aye,” Board Member Call, “Aye,” Board Member Winder, “Aye,” and Board Member Roth, “Aye.” The motion passed.

B. Status of Budget/Expenses for Fiscal Year 2023

Presented by Travis Brady

Mr. Brady presented the budget and expenses with no questions or changes. Mr. Brady also proposed his budget for the 2025 calendar year for \$675.00 + \$64.07 Quicken Deluxe for a total of = \$739.07. (See attached budget) This was the same budget as the 2024 calendar year. The main thing that may change is the yearly charge for Quicken Deluxe.

7. Board Stipend was voted and approved by all board members.

Jeff Hammer – Chair: 8 meetings \$25.00 each + 12 months @ \$25.00/month = \$500.00

Jed Winder – Vice Treasurer: 8 meeting \$25.00 each + 12 months @ \$25.00/month = \$500.00

Amanda Graf – Maintenance Coordinator: 1 meeting \$25.00 + 3 months @ \$25.00/month = \$100.00

Katrina Call – Maintenance Coordinator: 5 meetings \$25.00/each + 8 months @ \$25.00/month = \$325.00

Brian Roth – Board Member 8 meetings @ \$25.00/meeting = \$200.00.

Kim Stenquist – Board Member 3 meeting @ \$25.00/meeting = \$75.00.

Total Stipend for all board members for 2024 calendar year = \$1,700.00.

See the attached spreadsheet for documentation.

Board Member Winder motioned to approve the board stipends as presented. Board Member Roth seconded the motion. The vote was as follows: Board Member Hammer, “Aye,” Board Member Stenquist, “Aye,” Board Member Call, “Aye,” Board Member Winder, “Aye,” and Board Member Roth, “Aye.” The motion passed.

8. Set meeting dates for NTCSSD for Calendar Year 2025

January 23, 2025

February 27, 2025

March 27, 2025

April – training on-line. No meeting held

May 15, 2025

June 19, 2025

July- No meeting held

August 21, 2025

September 25, 2025

October 23, 2025

November 20, 2025

December – No meeting is held.

A Resolution will be made at the January 23, 2025 meeting and voted on at that time.

9. Chair's Report

Chairman Hammer presented the following updates:

Board Members--Brian Roth, Jeffery Hammer, and Katrina Call's terms end December 2024. All three members are willing to serve another term if appointed by the city council. City Council Member Justin Brady will ask Roger Baker if he prefers this happens during the December 2024 or January 2025 City Council Meeting.

10. Minutes

The October 24, 2024 minutes will need to be approved in the January 23, 2025 meeting. We will need to approve October 24, 2024 and November 21, 2024 minutes at this meeting.

11. The next meeting will be held on January 23, 2025 at 8 pm.

12. Adjourn

Chairman Hammer adjourned the meeting at 8:20 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this ^{23rd} day of January 23, 2025



Jeff Hammer, NTCSSD Chair