

Meeting Minutes – December 10, 2024

Tooele City Hall – Small Conference Room

1. 3:32 PM - Roll Call

- a. Present: Al Bottema (Chair), Rebekka Peterson, Paul Smart, John Perez (Staff).
- b. Absent: Richard Trujillo, Ken Spence.
- c. Minutes By: Clarissa Pankratz (Tooele City Staff)

2. Review and Approval of June 12, 2024 Meeting Minutes

- a. Minutes were reviewed and approved unanimously.

3. Review and Discuss the Submitted Historic Landmark Nomination Forms:

- a. Coleman Home & Ritz Theater
 - i. Both locations were approved by the Planning Commission and recorded by the County Recorder.
- b. Possible Nominations
 - i. Planning Commission in favor of owners submitting nomination form.
 - 1. John recommends having members of the Historic Preservation Commission speak in meetings when future Nominations are presented to the Planning Commission.
 - ii. Zacatecas – Needs an RLS to be put on the National Historic Register.
 - iii. Building next to Zacatecas – Pioneer Museum received a donation of the blueprints.
 - iv. Main Street Buildings
 - 1. Switchback Barbers
 - 2. Transcript
 - 3. The Strand Theater
 - v. Broadway Buildings
 - vi. Homes
 - 1. Is it possible to send a letter to each home owner letting them know about the nomination information?
 - a. Discussion of talking with the City Council and Mayor about reaching out to home owners (1st East and 1st West) possibly through the water bill.
 - b. Start with Main Street Businesses first.
- c. Ticket Station for the Rail Line (Vine and Main)
 - i. Discussion on members of the Historic Preservation Commission speaking with the property owner to have a plaque placed at this location for being a Tooele City landmark.
 - ii. John will contact the State about a Plaque for this location.
 - iii. Plaque is on the Depot but not on the Foreman house.

4. Other Commission Discussion Items:

- a. Historic Site Plaques (process and priorities)
 - i. Kirk State of Utah Plaque was placed on the building in October.
 - ii. The Kirk could also be considered a Tooele City Landmark.
 - 1. Did the Ritz Theater and Coleman Home receive a plaque or anything else for being a Tooele City Landmark?
 - a. Potentially a formal document from the County.
- b. Broadway/Newtown (storytelling, needs, etc.)
 - i. Tooele City owns the West (Broadway Hotel) and East (Broadway Heritage Apartments) Side of the Broadway property. (Recorded in November)
 - ii. Working with the Governments Brownfield Program
 - 1. West – Updating Phase 1 and Phase 2
 - 2. East – Completed Phase 1 and 2 ESA
 - iii. John and Mayor discussed getting a grant for the property but have decided to start looking at developers to see what can be done instead.
 - 1. Fencing has been put up around the buildings for public safety purposes.
 - iv. The garage attached to the Venus Club is in fact the City's. A surveyor was hired to look at the property.
- c. Grants – CLG Grant
 - i. Zacatecas grant closed at the end of August and received a check for under \$30,000.
 - ii. We applied for and received \$5,000 for the Museum.
 - iii. John will look into if the Historic Preservation Commission is eligible for any CLG grants.
 - iv. T-Mobile grant, through Main Street Utah, was not approved.
 - v. Would it be possible to create a 501(c)(3) for the Railroad Museum?
 - 1. Would allow the Museum to apply for grants the City cannot apply for. The assessors recommended this option.
 - 2. Rebekka spoke with Holly about it.
 - vi. Apply for a grant for an RLS for Zacatecas
 - vii. Pioneer Museums received money from the City because the County no longer gives them the Tax.
- d. Museum Repository
 - i. Received the \$5,000 grant.
 - ii. After Mayor's Kennecott Meeting, railroad staff were told the records will not leave the museum.
 - 1. The Museum Board was pushing for having a University scan the files.
 - iii. Looking at using the funds to purchase a wand scanner in order to digitize it.
 - iv. Sending out bids for a sub-pump to help in case of flooding.
 - v. Sending out bids for an air conditioning system to keep the basement at a constant temperature.

- vi. Looking at how much it would cost to move them from the boxes they are in and put them in more of an acid free place.
- vii. Marie Desrochers will be coming out to look and staff are waiting for her recommendation.
- viii. The assessors who came out recommended sending the documents out for scanning.
- ix. Museum staff is doing what they can to figure out how to keep the documents preserved, get them digitized, and on site.
 - 1. Museum staff would like to schedule a meeting with the Mayor to discuss the records and keeping them preserved and getting them scanned.
 - 2. Outside sources, like BYU, would want to keep the physical records after scanning them in.
 - 3. A possible option is having the Church of Jesus Christ of Latter-day Saints come on site and help scan/digitize the documents.
 - a. Museum contacted the Church. They showed interest but there was nothing to move forward.
 - b. Paul knows may know someone to contact in order to make this option a possibility. He will look into this further.
 - c. John could maybe get ahold of Church headquarters.
 - d. Al can reach out to Ken Ray about this.
 - e. Discussed concerns about State/Religion crossover.
 - i. Non-proselyting missionaries.
 - 4. Rick spoke with the University of Utah and State Archives. It would take 2-3 years.
 - a. Rick found someone else who was interested in helping, but the grant that would help with this was not approved.
 - 5. Confined space training is required in order to access the documents.
 - 6. Rebekka will start looking into collections topics: pay stubs, etc...
- x. Rebekka made a list of the Museums in Tooele County to help organize donations.
 - 1. Looking for war stories to help make war donations more relevant to Tooele City.
 - 2. Paul recommends looking at FamilySearch. Rebekka will meet with Paul to look into this further.

5. Additional Discussion:

- a. Downtown Alliance vs. Historic Main Street Commission
 - i. The Downtown Alliance is a 501(c)(3) and is completely separate. Focused on promoting business and not Historical aspect.
- b. CLG Grants
 - i. Grants are due in January.
 - ii. John will look into.
 - iii. RLS for Zacatecas

- c. Signage on Main Street
 - i. Wayfinding Signage is finished as of 12/09/2024.
 - ii. Make a big deal of the signs when they are up. Discussion of putting it in the Newsletter.
 - iii. Discussion of a Kiosk at Veterans Park.
 - 1. QR Code to scan and find different locations and information in the City.
 - 2. Recommendation of speaking to Jared Hamner who is on the County Council and County Chamber of Commerce.
 - iv. Discussion on Churches and Landmarks.
 - 1. John looking into zoning overlay for Main Street to prevent more churches from moving to Main Street. Andrew Aagard (Tooele City Community Development Director) said the State won't allow it.
 - d. Broadway
 - i. Al would like to see something done for Broadway.
 - 1. Landmark.
 - 2. Rendering of original buildings to place on buildings. Potentially use Grant funds.
 - e. SHPO Conference (Utah State Historic Preservation Office)
 - i. Located in Mount Pleasant.
 - ii. John will speak with Shilo and the Mayor about paying to send the Historic Preservation Commission.
- 6.** The next Historic Preservation Commission Meeting will be scheduled during the first quarter of next year.
- a. John will send out the meeting invite to Commission members.
 - b. John will invite local Museum representatives to come.
 - i. DUP
 - ii. SUP
 - iii. Ritz Theater
 - iv. Railroad Museum

7. 4:45 PM - Adjourn