Meeting Minutes – February 26, 2026
Tooele City Hall – Large Conference Room

1. **3:30 PM - Roll Call**
   a. Present: Al Bottema (Chair), Richard Trujillo, Ken Spence, Rebekka Peterson, Paul Smart, John Perez (Tooele City Staff), Dave McCall (Tooele City Council Representative).
   b. Minutes By: Clarissa Pankratz (Tooele City Staff)

2. **Review and Approval of June 30, 2025 Meeting Minutes**
   a. Minutes were reviewed and approved unanimously.

3. **Review and Discuss the Submitted Historic Landmark Nomination Forms:**
   a. Coleman Home and Ritz Theatre Recorded
   b. The Kirk Hotel Recorded
   c. No artwork is included
   d. Methodist Church
   e. St. Marguerite's/New Life
      i. Rebecca and John looked into New Life/St. Marguerite's. The State looked into it and the building does not qualify because too many updates have been made. John will look through the State's email and send findings to the Commission members.
   f. Zacatecas
      i. The State performed a survey and they did not qualify because of the façade. The façade has now been removed. John will reach out again to the State to have a new survey completed.
   g. J & J Lounge
      i. Richard reached out to the owners and he will take them a Nomination Form to fill out.
      ii. Clarissa will send the Nomination Form to Richard and Al.
      iii. John will talk with Dorothy about the Hometown Bakery to see if it qualifies.
   h. Additional Possible Nominations:
      i. Broadway is already included in the Historic Main Street.

4. **Other Commission Discussion Items:**
   a. Update on Broadway Property
      i. Buildings have been removed. Environmental testing was completed in January.
   b. Street Poles on Main Street
      i. Repainted on Main Street and Vine
   c. Grants -
      i. Rural Revive and Reside Grant – Submitted
         1. $50,000 for the Ritz
      ii. T-Mobile Hometown Grant – Now Open

1. We submitted last year for the Ritz Theater and did not receive funds. We have time to fill out an application if ideas are presented.

d. Museum Repository
   i. Documents from the museum and depot have been cleaned, documented, and moved to Tooele City Hall.
   ii. Currently looking for service missionaries or volunteers to scan the documents into the database. If volunteers cannot be found, a grant will be required to pay for additional help.
      1. Rebekka will meet with Paul to discuss possible volunteer options.
      2. Additional scanning equipment is required purchased through next budget year or a grant.
   iii. Missionaries are currently working on scanning in photos.

5. Additional Discussion:

a. John contacted Jill McIntyre and a Resolution was taken to the Council but extenuating circumstances prevented her participation.
b. John is still waiting to hear back from Slack Water.
c. John spoke with Kendal Thomas and Brittany Lopez at the County. They are not helping fund the museum anymore unless it is regarding room tax, advertising, and capital projects.
   i. ADA Accessibility
      1. Al spoke with Darwin Cook (Tooele City Parks and Recreation Department Head) about ADA on Vine Street and they have received a bid. The Daughters of the Utah Pioneers would have to find funding.
      2. The Plaza (Cabin & School House Area) also needs to be Accessible. Al will speak to Darwin about getting a bid for that area.
   ii. The City is putting in a fire system into both of the museums.
   iii. Al mentioned a discussion about adding on to the Museum in the space between the Carnegie and the Old City Hall. They would push it out to the North and square off the area and having an upstairs and a downstairs. Potentially add in a kitchen. Al is considering finding an architect and/or engineer to get an estimate before sending the information to the County for a grant.
d. Jill McIntyre is no longer the Tooele County Tourism Coordinator. The new Coordinator is Chris McCormac. John contacted him about participating in the Commission, but he is not interested at this time. John will contact him in a couple of months.
e. Dave is now the Council Representative for the Historic Preservation Commission.
f. Event Idea at the Ritz Theater.
   i. Invite the Community to come and share Tooele City History.
   ii. Requires:
      1. Recorders
      2. Questions
      3. Moderators

4. Space for Interviews.
5. Advertising
    a. Newsletter, Social Media, Newspaper, Website
    b. Dave will present the event at the Memorial Day Program at Veterans Park.

iii. Dave will ask the Arts Council to host the event. He will get their schedule and bring it to the next meeting to review and pick a date for the event.
iv. Does the Historic Preservation Commission have a budget? John will discuss with the Mayor.
v. Al will let the Daughter and Sons of the Utah Pioneers know that the event will be taking place.
vi. The Museum staff has been working with Utah State to see if they can get a student who is looking for class credit or an internship to come and assist with documenting the City's History.

g. Downtown Historic Payson
    i. In their Historic Area, the buildings have signs in the windows that state when the building was built, who is the proprietor, etc. Is this something the Commission would like to do for our Historic Main Street area?

6. Next Meeting – May 12, 2026, @ 3:30 PM

7. 4:43 PM - Adjourn