

PUBLIC NOTICE

Notice is hereby given that the Redevelopment Agency (RDA) of Tooele City will meet in a Business Meeting on Wednesday, November 19, 2025 at the hour of 7:00 p.m. The meeting will be held in the Tooele City Hall Council Chambers, located at 90 North Main Street, Tooele, Utah. The complete public notice is posted on the Utah Public Notice Website www.utah.gov, the Tooele City Website www.tooelecitey.gov, and at Tooele City Hall. To request a copy of the public notice or for additional inquiries please contact Shilo Baker, City Recorder at (435)843-2111 or shilob@tooelecitey.gov

We encourage you to join the RDA meeting electronically by visiting the **Tooele City YouTube Channel**, at <https://www.youtube.com/@tooelecitey> or by going to YouTube.com and searching "Tooele City Channel".

AGENDA

1. **Open RDA Meeting**
2. **Roll Call**
3. **Resolution 2025-03** A Resolution of the Redevelopment Agency of Tooele City, Utah, Authorizing RDA Participation in Roadway Upgrades in the Area of O Avenue at Peterson Industrial Depot
Presented by John Perez, Economic Development Director
4. **Minutes**
~June 18, 2025 Business Meeting
5. **Adjourn**

Shilo Baker, Tooele City Recorder

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations should notify Shilo Baker, Tooele City Recorder, at 435-843-2111 or shilob@Tooelecitey.gov, prior to the meeting.

REDEVELOPMENT AGENCY OF TOOELE CITY, UTAH

RESOLUTION 2025-03

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF TOOELE CITY, UTAH, AUTHORIZING RDA PARTICIPATION IN ROADWAY UPGRADES IN THE AREA OF O AVENUE AT PETERSON INDUSTRIAL DEPOT.

WHEREAS, the Redevelopment Agency of Tooele City, Utah ("RDA"), has recognized the importance of promoting economic development within Tooele City to enhance the local economy, create jobs, and support community growth; and,

WHEREAS, the RDA has strategically used tax increment to attract business to PID, including with the installation, upgrade, and repair of public infrastructure, for example, water lines, sewer lines, and roadway improvements; and,

WHEREAS, Tekko is affiliated with Peterson Industrial Depot ("PID"), a large industrial park situated in Tooele City on the former Tooele Army Depot Industrial Area; and,

WHEREAS, PID and Tekko wish to improve the roadway system in the area of O Avenue at PID, with a cost totaling \$1,300,052.78, and Tekko will install the project (see Exhibit A, attached); and,

WHEREAS, the RDA Executive Director and RDA Board believe this resolution and the improvements that it authorizes are in the best interest of Tooele City's residents and business and for the economic development of Tooele City in that they will facilitate the continuing operation and expansion of existing industry and the development of new industry at Peterson Industrial Depot; and,

WHEREAS, the RDA wishes to participate in the completion of the above-described improvement through reimbursement to Tekko after completion of the work:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF TOOELE CITY, UTAH, that, in light of the above policy considerations, the RDA Board hereby authorizes the RDA's participation in the above-referenced improvements in an amount of \$1,300,052.78, to be reimbursed to Tekko after completion of the work.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this ____ day of _____ 2025.

REDEVELOPMENT AGENCY OF TOOELE CITY, UTAH

(For)

(Against)

ABSTAINING: _____

ATTEST:

Shilo Baker, RDA Secretary

S E A L

Approved as to Form: _____
Matthew C. Johnson, RDA Attorney



Estimate Proposal

Project Information	
Project #	3396
Title	O Ave Improvements
Address	545 Lodestone Way
City, State, Zip	Tooele, Utah 84074
Country	usa

Estimate Information	
Estimate #	001
Description	O Ave Earthwork / Civil Improvements
Proposal Date	
Valid Thru Date	

From	
Contact	Jeff Thomas
Company	Tekko
Address	1600 W K Ave
City, State, Zip	Tooele, UT 84074-5547
Country	United States
Phone	
Fax	

To	
Contact	Brian Nakken
Company	PID
Address	545 Load Stone Way
City, State, Zip	Tooele, Utah 84074
Country	United States
Phone	
Fax	

We are pleased to quote the following labor, equipment, and materials in accordance with the plans and specifications listed above. This proposal is subject to exclusions that may be listed below.

Scope of work for the project to be constructed as depicted in the plans and details as described herein:

0: Overall Scope

Inclusions:

Survey and Stake O Ave for expansion. .Excavate as Required to provide 12" base course. Raise Manholes to elevation of new road surface. Compact Base in Lifts. Fill and compact sub-base, install Paving. Concrete Ribbon curb on the North and South Side of the road. Traffic Control. Striping and on 1 year warantee, reseal and restripe road.

01 00 00: General Requirements					Total: 210,336.00
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Item #	Description	Quantity	Unit	Unit Price	Total
2	Pickups	10	wk	115.00	1,150.00
3	Grader	3	wk	2,227.00	6,681.00
4	Loader	3	wk	720.00	2,160.00
5	Dump Truck - 12 yd	3	wk	897.00	2,691.00
6	Excavator	3	wk	774.00	2,322.00
7	Water Truck - 2000 gal	5	wk	507.00	2,535.00
8	Skid Steer	5	wk	213.00	1,065.00
10	Survey and Layout	80	hr	278.50	22,280.00
14	Compactor	3	wk	1,089.00	3,267.00
18	Forklift	3	wk	740.00	2,220.00
19	Jumping Jack Compactor	3	wk	92.00	276.00
20	Supervision	260	hr	105.00	27,300.00
21	Fuel	900	gal	20.00	18,000.00
24	Tekko Traffic Control	160	hr	76.40	12,224.00
32	Engineering Costs	1	ea	46,600.00	46,600.00
33	Permit Fees	1	ea	59,565.00	59,565.00
02 00 00: Existing Conditions					Total: 13,840.00



Estimate Proposal

02 00 00: Existing Conditions					Total: 13,840.00
Item #	Description	Quantity	Unit	Unit Price	Total
1	Raise Manholes	6	ea	1,530.00	9,180.00
15	Raise Water Valve Stations	2	ea	2,330.00	4,660.00

31 00 00: Earthwork					Total: 885,242.00
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31 00 00: Earthwork					Total: 885,242.00
Item #	Description	Quantity	Unit	Unit Price	Total
9	Paving	2,130	lf	123.36	262,756.80
11	Excavation	1	ls	185,348.40	185,348.40
12	Traffic Control	1	ls	9,936.00	9,936.00
13	Place and Compact Fill Lifts	1	ls	60,212.40	60,212.40
22	Additional Earthwork	85	hr	74.00	6,290.00
25	Slury Seal - O Avenue	2,130	sf	19.20	40,896.00
26	Striping O Avenue	1	ls	7,776.00	7,776.00
27	Restripe O Avenue	1	ls	10,356.00	10,356.00
28	Restripe James Way	1	ls	6,936.00	6,936.00
29	Slury Seal James Way	1,985	sf	19.20	38,112.00
30	Roadbase for O Avenue	2,130	lf	57.12	121,665.60
31	Roto Mill	2,130	lf	63.36	134,956.80

51 20 00: Concrete					Total: 190,634.78
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51 20 00: Concrete					Total: 190,634.78
Item #	Description	Quantity	Unit	Unit Price	Total
16	Fine Grade for Concrete Curb, Gutter, Sidewalk	13,000	sf	0.851	11,063.00
17	FRP Curb / Gutter / - North side of road only	4,260	lf	19.518	83,146.68
23	Improvements - North Side of O Avenue	2,130	lf	45.27	96,425.10

Estimate Total: \$1,300,052.78

. EXCLUSIVE TERMS & CONDITIONS OF SALE:

A. ACCEPTANCE

Seller's quotation, together with these Exclusive Terms & Conditions of Sale, and any other documents incorporated therein or attached thereto, constitutes an offer to supply Buyer the goods to be purchased pursuant to Seller's quotation. Seller's quotation supersedes any prior oral or written communication between Seller and Buyer. BY ACCEPTING THE GOODS OR SERVICES, ORDERING THE GOODS OR SERVICES, OR ACKNOWLEDGING RECEIPT OF SELLER'S QUOTATION, BUYER AGREES TO AND ACCEPTS THE TERMS AND CONDITIONS CONTAINED HEREIN AS THE ONLY TERMS AND CONDITIONS APPLYING TO THE SALE OF THE GOODS AND/OR SERVICES PURCHASED PURSUANT TO SELLER'S QUOTATION. BUYER'S ACCEPTANCE OF SELLER'S OFFER ARE EXPRESSLY LIMITED TO THESE TERMS AND CONDITIONS. ALL OTHER TERMS, INCLUDING ANY ADDITIONAL OR DIFFERENCE TERMS OR CONDITIONS CONTAINED IN BUYER'S PURCHASE ORDER OR ACCEPTANCE OF SELLER'S OFFER ARE HEREBY OBJECTED TO AND DISALLOWED. Seller's offer may be withdrawn by Seller at any time prior to Buyer's acceptance of the Terms and Conditions contained therein, and will expire automatically 30 days from the date hereof unless so accepted by Buyer.

B. PRICES – Prices are:

1. Subject to change without notice prior to acceptance of Buyer's order by Seller.
2. Exclusive of all federal, state, municipal or other government excise, sales, use, occupational or like taxes now in force or to be enacted in the future.
3. Subject to an increase equal in amount to any tax the Seller may be required to collect or pay upon the sale of the items quoted.
4. Quoted F.O.B. place of manufacture.

C. ESCALATION CLAUSE

Our price is based on the current prices and surcharges for the steel types and shapes necessary for the project as posted and made publicly available by our suppliers. Notwithstanding anything herein to the contrary, any increases or decreases in the price of the steel ordered by us on your behalf, or any additional surcharges imposed on the steel ordered by us after fifteen days from the date of this proposal shall result in a corresponding dollar-for-dollar increase (or decrease) in our final price when invoicing you.

D. TERMS

1. The terms of payment for goods and services are as follows unless otherwise specified: ***All orders must be secured with a 35% deposit to cover the cost of materials with regular progress payments made on the balance. Net cash within thirty (30) days from date of each Invoice*** unless otherwise specified by Seller to Buyer. Buyer is to supply satisfactory credit references.
2. Interest may be charged at the rate of 1-1/2 percent (1.5%) per month or the maximum rate allowed under state law, if it is a lesser number, on any payments which are not received by the due date. Any expense of collection including reasonable attorney's fees shall be borne by Buyer.
3. Seller reserves the right to modify these terms for export business and special projects.

E. SHIPPING ESTIMATES

1. The shipping date shown in Seller's quotation is approximate and dependent upon prior sales and circumstances beyond Seller's control.
2. Shipping date will be computed from the date of receipt of all data required to enable complete engineering or acceptance of Buyer's order as provided in the acceptance paragraph above, whichever is later.
3. Every effort will be made to effect shipment within the time stated, but Seller will not be liable for any damage resulting directly or indirectly from fire, embargo, strikes, or act of God, civil strife or insurrection, transportation delay, whether at place of manufacture or elsewhere, or from delay by reason of any rule, regulation or order of any government authority directly effecting delivery, or from other causes beyond Seller's control. In the event of such a delay, the shipping date shall be extended for a reasonable length of time at least equal to the period of such delay.
4. Any change in Buyer's requirement will require confirmation or revision of estimated shipping data.
5. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY INCIDENTAL, SPECIAL, DIRECT, OR CONSEQUENTIAL DAMAGES OCCASIONED BY DELAYS, WHETHER OR NOT SUCH DELAYS ARE BEYOND SELLER'S CONTROL.

F. DELIVERY

Unless otherwise specified in Seller's quotation, all goods shall be shipped F.O.B. Seller's place of manufacture at which point title and risk of loss to the goods shall shift to Buyer.

G. INSTALLATION

1. When deemed necessary to Seller, Seller or its agent will supply a service engineer to supervise setting up and demonstrating the operation of the goods.
2. All costs incident to the erection and installation shall be borne by the Buyer. Additional or special services will be quoted on request.

H. PRODUCTION ESTIMATES

Production estimates, if made a part of Seller's quotation, are based on Seller's analysis and understanding of the work to be performed and assume various production factors including normal working conditions, competent operators, proper maintenance of the goods, and use of materials which conform to (i) the specifications contained herein, (ii) the specifications attached to the goods and (iii) the standards of industry. It is, therefore, EXPRESSLY UNDERSTOOD THAT PRODUCTION ESTIMATES ARE NOT GUARANTEED.

I. WARRANTY

1. Any goods or parts thereof covered by Seller's quotation which under normal operating conditions in the plant of the original user thereof, proving defective in material or workmanship within three (3) months from date of shipment by Seller as determined by an inspection by Seller, will be replaced free of charge provided that Buyer promptly sends Seller written notice of the defect and establishes that the goods have been properly installed, maintained and operated within the limits of rated and normal usage. The liability of Seller under this warranty or for any loss or damage to the goods, whether the claim is based on contact or negligence, shall not in any case exceed the purchase price of the goods and upon the expiration of the warranty as it relates to electronic control units, only applies if the user has in his employ qualified maintenance personnel.
2. The terms of this warranty do not in any way extend to any goods purchased or manufactured (with respect to Seller's quotation) which have a separate warranty or life under normal usage inherently shorter than the three (3) month period indicated above. Subject to the terms and conditions set forth herein, the warranty on any purchased goods is expressly limited to those offered by their respective manufacturer and which Seller may pass through to Buyer.
3. This warranty shall be void and Seller shall not be liable for any breach of warranty if the goods or parts thereof covered by Seller's quotation shall have been repaired or altered by persons other than Seller, unless expressly authorized by seller in writing.
4. With respect to any services to be provided by Seller pursuant to this quotation, Seller represents and warrants that the services will be provided in a diligent and competent manner in accordance with industry standards utilizing personnel with a level of skill commensurate with the services to be performed.
5. THE FOREGOING WARRANTIES ARE EXCLUSIVE AND ARE IN LIEU OF ALL OTHER WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION OF THE FACE HEREOF. ALL IMPLIED WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY EXPRESSLY DISCLAIMED BY SELLER AND ARE EXCLUDED FROM THIS AGREEMENT.

J. LIMITATION OF LIABILITY

1. BUYER'S EXCLUSIVE REMEDY FOR BREACH OF WARRANTY SHALL (AT SELLER'S SOLE DISCRETION) BE THE REPAIR OR REPLACEMENT OF DEFECTIVE GOODS, provided, however, if the goods are incapable of being repaired, Buyer's exclusive remedy shall be money damages, but such damages shall not exceed the purchase price of goods.
2. Any claim for breach of Seller's warranty must be in writing addressed to Seller and must set forth the alleged defect in sufficient detail to permit its easy identification by Seller. Any breach of warranty claim not made within three (3) months of shipment of goods by Seller (or with respect to services, within three (3) months of Seller's completion of the services) will not be honored by Seller and will be of no force and effect.
3. SELLER'S TOTAL POTENTIAL LIABILITY ON ANY CLAIM OR CAUSE OF ACTION OF ANY KIND, INCLUDING NEGLIGENCE, FOR ANY LOSS OR DAMAGE ARISING OUT OF, CONNECTED WITH OR RESULTING FROM SELLER'S QUOTATION OR FROM THE PERFORMANCE BY SELLER OR BREACH THEREOF, OR FROM THE DESIGN, MANUFACTURE, SALE, SERVICES RENDERED, DELIVERY RESALE, INSTALLATION, TECHNICAL DIRECTION OF INSTALLATION, INSPECTION, REPAIR, OPERATION OR USE OF ANY GOODS COVERED BY OR FURNISHED UNDER SELLER'S QUOTATION SHALL IN NO CASE EXCEED THE TOTAL AMOUNT OF MONEY ACTUALLY PAID BY BUYER TO SELLER FOR THE PRODUCTS AND/OR SERVICES PROVIDED PURSUANT TO THIS QUOTATION.
4. IN NO EVENT SHALL SELLER OR ITS AFFILIATED PERSONS AND ENTITIES, BE LIABLE TO BUYER (OR TO ANY THIRD PARTY) IN ANY ACTION OR CLAIM FOR CONSEQUENTIAL, SPECIAL, AND/OR INCIDENTAL DAMAGES, LOSS OF REVENUE OR PROFITS, LOSS OF OPPORTUNITY, LOSS OF TIME, LOSS OF PRODUCT OR LOSS OF USE, WHETHER THE ACTION IN WHICH RECOVERY OR DAMAGES IS SOUGHT IS BASED ON CONTRACT, TORT (INCLUDING PRODUCT LIABILITY, SOLE, CONCURRENT OR OTHER NEGLIGENCE AND STRICT LIABILITY), STATUTE OR OTHERWISE TO THE EXTENT PERMITTED BY LAW, AND REGARDLESS OF WHETHER SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR SUCH DAMAGES COULD HAVE BEEN REASONABLY FORESEEN, AND STATUTORY REMEDIES WHICH ARE INCONSISTENT WITH THESE TERMS ARE WAIVED.

K. PROPERTY AND PATENT RIGHTS



Seller retains for itself any and all property rights in and to all designs, inventions and improvements pertaining to any goods designed in connection with the quotation and to all patents, trademarks, copyrights and related industrial property rights arising out of the work done in connection therewith. Buyer expressly agrees that it will not assert any right to property rights retained herein by Seller.

L. RESERVATION OF RIGHTS WITH RESPECT TO SELLER'S OTHER PRODUCTS

Seller reserves the right to make improvements and changes in design upon its goods without any obligation to make such changes or improvements upon the goods that are the subject of Seller's quotation or on goods previously manufactured and sold by it.

M. LIMITATIONS OF ACTIONS

Any statute or law to the contrary notwithstanding any action to recover for any loss or damage arising out of, or connected with or resulting from Seller's quotation, or from the performance or breach thereof must be commenced within a one (1)-year period after the cause of action to Buyer, unless otherwise extended by Seller in writing. It is expressly agreed that there are no warranties of future performance pertaining to the goods that are the subject of Seller's quotation that would extend such one-year limitation.

N. CANCELLATION

In the event Buyer requests Seller to stop work or cancel the order or any part thereof, cancellation charges shall be paid to Seller as follows: (i) any and all work that is complete or scheduled for completion within thirty (30) days of the date of notification in writing to stop work or to cancel shall be invoiced and paid in full and: (ii) for work in process, other than covered by item (i), and any materials and supplies procured, or for which definite commitments have been made by Seller in connection with Buyer's order, the Buyer shall pay the actual costs and overhead expense determined in accordance with good accounting practices, plus 15 percent and: (iii) an amount equal to 15 percent of the difference between the cancellation charge as computed in item (ii) and the full purchase price of the goods will be charged as compensation for business irretrievably lost as a result of accepting a purchase order based on Seller's quotation and having said purchase order cancelled by the Buyer and: (iv) Buyer shall promptly instruct Seller as to the disposition of the goods, and Seller may, if requested in writing signed by Buyer, hold the goods for Buyer's account. All costs of storage, insurance, handling, boxing or other costs in connection therewith shall be borne by Buyer.

O. INDEMNIFICATION OF SELLER

The Buyer shall indemnify, defend, save and hold Seller, its affiliated business (and the directors, officers, employees, agents of the same) and any person acting for or on its behalf harmless from and against any and all liability, damage, loss, claims, demands, judgments and actions of any nature, whatsoever which are claimed to arise out of, result from or connected with: (i) engineering specifications, data or criteria furnished by Buyer to Seller (provided Seller manufactured the goods in accordance with such specifications, data or criteria); (ii) changes in criteria made by Buyer; (iii) Buyer's negligence or omissions in Buyer's performance or non-performance of its obligations under any agreement; or (iv) the failure by Buyer, its agents, employees or anyone acting through or on its behalf, to properly operate the goods in accordance with manuals, directions or other operating specifications furnished by Seller to Buyer.

P. DISPUTE RESOLUTION

Any dispute or controversy or claim arising out of or related in any way to this quotation and/or any sale and purchase of products or services hereunder or any transaction contemplated hereby which cannot be amicably resolved by the parties shall be solely and finally settled by arbitration administered by the American Arbitration Association in accordance with its commercial arbitration rules. The arbitration shall take place in Salt Lake County, Utah. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The arbitrator shall be bound to adjudicate all disputes in accordance with the laws of the State of Utah. The decision of the arbitrator shall be in writing with findings of fact and shall be final and binding on the parties.

Q. ATTORNEY'S FEES

Should suit be brought to enforce or interpret any part of these Terms & Conditions, the "prevailing party" shall be entitled to recover reasonable attorney's fees.

R. TAXES

Unless otherwise specified in Seller's quotation our quotation does not include Utah state tax. Buyers who purchase their items in Utah are subject to Utah state tax on top of the quoted price, unless a **Tax Exemption Certificate** is on file with the Seller. All goods purchased and delivered outside the state of Utah are not subject to this tax.

S. COMPLETE AGREEMENT

Any orders received by Seller in response to Seller's quotation shall not be binding or firm orders until approved by Seller. Seller's quotations, when accepted by Buyer in acceptance paragraph thereof, and when Seller's acknowledgement of receipt of acceptance is given to Buyer, shall constitute the entire agreement between the parties relating to Seller's quotation and the goods and services provided pursuant thereto, shall supersede all previous communications or understandings between Buyer and Seller with respect to the subject matter thereof, and no alteration or addition to Seller's quotation shall be binding on Seller unless it is in writing signed by Seller's duly authorized officer.

Authorized
Signature: _____

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

Signature: _____

Date of Acceptance: _____

Tooele City Redevelopment Agency (RDA) Business Meeting Minutes

Date: June 18, 2025

Time: 6:30 p.m.

Place: Tooele City Hall Council Chambers
90 North Main Street, Tooele, Utah

Board Members Present

Maresa Manzione
Justin Brady
Melodi Gochis
Dave McCall

Board Members Excused

Ed Hansen

Staff Present

Debbie Winn, Mayor
Matt Johnson, Assistant City Attorney
Kami Perkins, HR Director
Shannon Wimmer, Finance Director
Loretta Herron, Deputy City Recorder
Michelle Pitt, City Recorder
Shilo Baker, Mayor's Assistant
Andrew Aagard, Community Development Director
Darwin Cook, Parks and Recreation Director
Kelley Anderson, Planning Commissioner

Minutes Prepared by Alicia Fairbourne

1. Open RDA Meeting

Chairwoman Manzione opened the meeting at 6:31 p.m.

2. Roll Call

Board Member McCall, Present
Board Member Brady, Present
Board Member Gochis, Present
Chairwoman Manzione, Present
Board Member Hansen, Excused

3. Public Hearing and Motion on Resolution 2025-02 A Resolution of the Redevelopment Agency of Tooele City, Utah, Adopting a Budget for Fiscal Year 2025-2026

Presented by Shannon Wimmer, Finance Director

Ms. Wimmer presented the resolution and explained that this would likely be the Agency's simplest budget, as the RDA had officially sunset and would no longer receive tax increment revenue. She confirmed there were no changes from the tentative budget presented previously. Ms. Wimmer invited questions from the Board, but none were asked.

At 6:32 p.m., Chairwoman Manzione opened the floor for public comment. No comments were received, and the public hearing was closed. Chairwoman Manzione then invited a motion on the resolution.

Motion: Board Member Gochis moved to approve Resolution 2025-02, a Resolution of the Redevelopment Agency of Tooele City, Utah, adopting a budget for Fiscal Year 2025-2026.

Board Member Brady seconded the motion. The vote was as follows: Board Member McCall, "Aye"; Board Member Brady, "Aye"; Board Member Gochis, "Aye"; and Chairwoman Manzione, "Aye". Absent: Board Member Hansen. The motion passed.

4. Minutes

~May 7, 2025 Business Meeting

There were no corrections.

Motion: Board Member Brady moved to approve the May 7, 2025 Business Meeting Minutes as presented. Board Member McCall seconded the motion. The vote was as follows: Board Member McCall, "Aye"; Board Member Brady, "Aye"; Board Member Gochis, "Aye"; and Chairwoman Manzione, "Aye". Absent: Board Member Hansen. The motion passed.

5. Adjourn

There being no further business, Chairwoman Manzione adjourned the meeting at 6:33 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this ____ day of _____, 2025

Maresa Manzione, RDA Chair