

## North Tooele City Special Service District Business Meeting

**Date:** Wednesday, October 24, 2024

**Time:** 8:00 p.m.

**Place:** Tooele City Hall, Conference Room 224  
90 North Main Street, Tooele, Utah

### **Board Members Present:**

Jeff Hammer

Katriana Call

Jed Winder

Brian Roth

Kim Stenquist

### **Others Present:**

Justin Brady, Tooele City Council

Chris Springer, Jensen Family Landscape

Travis Brady, Independent CPA

Minutes prepared by Katherin Yei.

Chairman Hammer called the meeting to order at 8:00 p.m.

### **1. Presentation and Questions by Lynsi Neve with Perry Homes about update to annex into the NTCSSD. (Looking to review and approve landscape design and signage plans.)**

Ms. Neve presented landscape design plans, lighting plan, street signs, and cross sections. The light style may vary depending on the neighborhood.

Jensen Family Landscape suggested for adobe rock instead of cobble stone.

**Board Member Roth motioned to approve the design standards.** Board Member Winder seconded the motion. The vote was as follows: Board Member Hammer, “Aye,” Board Member Stenquist, “Aye,” Board Member Call, “Aye,” Board Member Winder, “Aye,” and Board Member Roth, “Aye.” The motion passed.

### **2. Open Forum for Public Hearing**

The public forum was opened. No one came forward. The public forum was closed.

### **3. City Council Report**

*Presented by Councilman, Justin Brady*

Council Member Brady presented the following information:

The Council swore in a City Deputy Fire Chief. An economic development quarterly report was presented by John Perez. The Smiths Marketplace had a ground breaking with the tentative plans to be completed in 2026. As the lights burn out in the district, they replace them with LED.

#### **4. Maintenance Coordinator's Report on Past and Present Actions**

There are no maintenance issues to report.

#### **5. Jensen Family Landscape Report**

Mr. Springer presented an update of landscaping within the district. Fall clean up and sprinkler cleanout will happen throughout the month. There are kids riding dirt bikes in the detention basin south of the bridge. When flowers are pulled, they will pull some of the dead shrubs as well.

#### **6. Vice Treasurer's Report**

##### **A. Approval of Invoices and Reimbursements**

*Presented by Jed Winder*

Mr. Winder presented the following invoices:

Katherin Yei for October services in the amount of \$90.

Travis Brady for October Services in the amount of \$75.

Jensen Family Landscape for October in the amount of \$7,040.

Tooele City for Black and McDonald repairing street light in the amount of \$416.66.

**Board Member Roth motioned to approve the invoices as presented.** Board Member Stenquist seconded the motion. The vote was as follows: Board Member Hammer, "Aye," Board Member Stenquist, "Aye," Board Member Call, "Aye," Board Member Winder, "Aye," and Board Member Roth, "Aye." The motion passed.

##### **B. Status of Budget/Expenses for Fiscal Year 2023**

*Presented by Travis Brady*

Mr. Brady presented the budget and expenses. There will be a reminder of \$20,000 in the expenditures after today's meeting. Funds will be very low at the end of the fiscal year 2023 with a balance around \$10,000. Projecting to fiscal year 2026, the special service district will need to raise taxes.

#### **7. Chair Report**

Chairman Hammer presented the following updates:

Brian Roth, Jeffery Hammer, and Katrina Call's terms end December 2024. All three members will stay on for another term. The minutes secretary will be resigning after this meeting.

**8. Minutes**

There are no changes to the minutes.

**Board Member Winder motioned to approve Minutes.** Board Member Stenquist seconded the motion. The vote was as follows: Board Member Hammer, “Aye,” Board Member Stenquist, “Aye,” Board Member Call, “Aye,” Board Member Winder, “Aye,” and Board Member Roth, “Aye.” The motion passed.

**9. The next meeting will be held on November 21, 2024 at 8 pm.**

The next meeting will be held on November 21, 2024 at 8 pm. This will be the last meeting for 2024.

**10. Adjourn**

Chairman Hammer adjourned the meeting at 9:08p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.*

Approved this \_\_\_\_ day of November 2024

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Jeff Hammer, NTCSSD Chair