

North Tooele City Special Service District Business Meeting

Date: Wednesday, March 21, 2024

Time: 8:00 p.m.

Place: Tooele City Hall, Conference Room 224
90 North Main Street, Tooele, Utah

Board Members Present:

Jeff Hammer

Amanda Graf

Katriana Call

Jed Winder

Brian Roth

Others Present:

Chris Springer, Jensen Family Landscape

Minutes prepared by Katherin Yei

Chairman Hammer called the meeting to order at 8:07 p.m.

1. Open Forum for Public Hearing

The public forum was opened. No one came forward. The public forum was closed.

2. City Council Report

Council Member Brady was excused from the meeting. There was nothing new to report.

3. Maintenance Coordinator's Report on Past and Present Actions

Presented by Amanda Graf

Board Member Graf presented the items reported from Facebook. These will be sent to Shilo Baker in the Mayor's office of Tooele City.

4. Vice Treasurer's Report

Presented by Jed Winder,

One to two checks are received per month and deposited.

A. Approval of Invoices and Reimbursements

Board Member Winder presented the following invoices for approval:

Travis Brady for January, February, and March services in the amount of \$189.07.

Jensen Family Landscape for November through February in the amount of \$8,856.50.

Board Member Roth motioned to approve the invoices. Board Member Call seconded the motion. The vote was as follows: Board Member Hammer, “Aye”, Board Member Graf, “Aye”, Board Member Call, “Aye”, Board Member Winder, “Aye”, and Board Member Roth, “Aye”. The motion passed.

B. Status of Budget/Expenses for Fiscal Year 2023

Mr. Brady has emailed reports to the board to view.

5. Resolution 2024-01: A Resolution Of The North Tooele City Special Service District Administrative Control Board Establishing The Dates, Time, And Place Of Its Public Meetings For Calendar Year 2024

Chairman Hammer presented the dates, time, and place of the public meetings for calendar Year 2024.

They are stated as the following:

March 21, 2024

April 25, 2024 --No meeting, reserved for District training.

May 16, 2024

June 20, 2024

July -- No scheduled meeting

August 15, 2024

September 26, 2024

October 24, 2024

November 21, 2024

December - No scheduled meeting

Board Member Graf motioned to approve the dates as stated. Board Member Winder seconded the motion. The vote was as follows: Board Member Hammer, “Aye”, Board Member Graf, “Aye”, Board Member Call, “Aye”, Board Member Winder, “Aye”, and Board Member Roth, “Aye”. The motion passed.

6. Election of Board Officers for Calendar Year 2024

Jed Hammer was nominated as Chairman for calendar year 2024. The vote was as follows: Board Member Hammer, “Aye”, Board Member Graf, “Aye”, Board Member Call, “Aye”, Board Member Winder, “Aye”, and Board Member Roth, “Aye”. The motion passed.

Bryan Roth was nominated as Vice-Chairman for calendar year 2024. The vote was as follows: Board Member Hammer, “Aye”, Board Member Graf, “Aye”, Board Member Call, “Aye”, Board Member Winder, “Aye”, and Board Member Roth, “Aye”. The motion passed.

Katrina Call was nominated as Maintenance Coordinator for calendar year 2024. The vote was as follows: Board Member Hammer, “Aye”, Board Member Graf, “Aye”, Board Member

Call, “Aye”, Board Member Winder, “Aye”, and Board Member Roth, “Aye”. The motion passed.

Jed Winder was nominated as Treasurer for calendar year 2024. The vote was as follows: Board Member Hammer, “Aye”, Board Member Graf, “Aye”, Board Member Call, “Aye”, Board Member Winder, “Aye”, and Board Member Roth, “Aye”. The motion passed.

7. North Tooele City Special Service District –needs properly published privacy policy statement

Chairman Hammer Presented the privacy policy statement for North Tooele City Special Service District. The board will have Council Member Brady follow up on the template the City uses.

8. Chair Report

The board discussed fixing the signs within the new development in the district. As well as having the map of the service district boundaries development standards easily available.

9. Next month’s meeting for April 2024 is to take the online Open and Public Meetings Act Training 2024 at: (Please complete this training by April 25, 2024 and email Katherin Yei and Jeff Hammer a copy of your completed online certificate. (There will be no in-person meeting for April 2024. The online training will cover the in-person meeting.

Open meeting training is due April 25. The board’s certificates will be emailed to Katherin Yei and Jeff Hammer.

10. Adjourn

Chairman Hammer adjourned the meeting at 8:43pm.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 16th day of May, 2024

Jeff Hammer, NTCSSD Chair