

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the North Tooele City Special Service District will meet from 8:00 pm to 8:15 on Thursday, June 20, 2024, to discuss the FY2025 budget and questions from public. The Business meeting will then start at the of 8:15 P.M. The meeting will be held in Conference Room 224, Tooele City Hall, 90 North Main, Tooele, Utah.

1. Discussion of the tentative budget for FY2025
2. Open Forum for Public Comment
3. Presentation and Questions by Lynsi Neve with Perry Homes about what the intend to annex into the NTCSSD.
4. City Council Report
Presented by Councilman: Justin Brady
5. Maintenance Coordinator's Report on Past and Present Actions
Presented by Katrina Call
6. Jensen Family Landscape Report
7. Vice Treasurer's Report
Presented by Jed Winder
 - a. Approval of Invoices and Reimbursements

Independent CPA
Presented by Travis Brady
 - b. Status of Budget/Expenses for Fiscal Year 2024
8. Resolution No:2024-03: A Resolution of the North Tooele City Special Service District Administrative Control Board Adopting the Final Budget for the Fiscal Year 2025.
9. Chair Report -- applicants for vacant board position from Amada Graf's resignation. Joie Halcomb and Afton Clark.
10. Approval of minutes from meeting held May 16, 2024. Approval of minutes held for various months for 2023.
11. There will be no NTCSSD meeting held in July 2024. The next meeting will be held on August 22, 2024 at 8 pm.
12. Adjourn

Jeff Hammer, Chair
North Tooele City Special Service District

Pursuant to the American with Disabilities Act, Individuals needing special accommodation during this meeting should Tooele City, for the North Tooele City Special Service District, 435-882-8381 prior to the meeting.

RESOLUTION NO. 2024-03

**A RESOLUTION ADOPTING THE FISCAL YEAR
2025 FINAL BUDGET FOR THE NORTH TOOELE CITY
SPECIAL SERVICE DISTRICT**

WHEREAS, the City Council of Tooele City, Utah (the "Council"), has delegated to the Administrative Control Board (the "Board"), of the North Tooele City Special Service District (the "District"), the power to act as the governing authority of the District, including, without limitation, all budgeting and reporting responsibilities set forth in the Utah Uniform Fiscal Procedures For Special District's Act, §17A-1-401, et seq, Utah Code Ann., 1953, as amended (the "Act"); and

WHEREAS, in conformance with the provisions of § 17 A-2-410 through § 17 A-2-413 of the Act, the Board has adopted a tentative budget and pursuant to published notice has convened a public hearing at which all interested persons in attendance were given an opportunity to be heard on the estimates of revenues and expenditures in the tentative budget; NOW, THEREFORE, be it hereby resolved by the Board that:

1. The final budget which is attached to this Resolution as EXHIBIT "A" and incorporated by reference herein, is hereby adopted as the final budget for the District for fiscal year 2022 in conformance with the requirements of §17A-2-417 of the Act.
2. The final budget shall be in effect for the fiscal year 2022, subject to later amendment in conformance with the provisions of the Act.
3. In conformance with the provisions of §17A-2-417 and §17A-2-418 of the Act, a certified copy of the final budget shall be filed with the state auditor within thirty (30) days from the date hereof, and a certified copy of the final budget shall be filed in the District office and shall be available to the public during regular business hours.

DATED this 20th day of June, 2024

NORTH TOOELE CITY SPECIAL SERVICE DISTRICT

By: _____
Chair; Jeffrey Hammer, Administrative Control Board

Combined Income Statement, Budgets, and Account Balances

NORTH TOOLE CITY SPECIAL SERVICE DISTRICT - TENTATIVE BUDGET FOR FY25

Current Fiscal Year Summary And Changes In Fund Balance - All Governmental Fund Types
For Fiscal Year Ended June 30, 2025

	FY25 General Fund Budget	FY25 Capital Projects Fund Budget	FY24 Total All Funds Actual Through 5/16/24	FY24 Total All Funds Estimate	Note for FY24 Estimate
Revenues:					
Property Taxes:	\$ 108,000.00	\$ -	\$ 108,784.01	\$ 108,784.01	No change
Other: Fees	\$ 8,000.00		\$ 9,100.34	\$ 9,100.34	No change
Dividends & Interest	\$ 4,500.00		\$ 3,802.59	\$ 4,802.59	Adding \$1k for May and June Interest
Total Revenues	<u>\$ 120,500.00</u>	<u>\$ -</u>	<u>\$ 121,686.94</u>	<u>\$ 122,686.94</u>	
Available Reserve from Capital Projects Fund		<u>\$ 24,589.21</u>	<u>\$ 24,589.21</u>	<u>\$ 24,589.21</u>	
Expenditures:					
Landscape Maintenance:	\$ 85,000.00		\$ 60,665.76	\$ 90,665.76	Adding \$30k - in line with May-June 2023 expenditures
Legal, Professional, Clerical:	\$ 1,600.00		\$ 564.07	\$ 1,564.07	Adding \$1k for clerical and CPA work
General Administration/Board Stipends:	\$ 2,500.00		\$ 2,379.40	\$ 2,379.40	No change
Water	\$ 22,500.00		\$ 16,998.75	\$ 20,998.75	Adding \$4k - in line with June expenditure from 2023
Liability Insurance:	\$ 3,500.00		\$ 3,500.00	\$ 3,500.00	No change
General Maintenance/Street Lights	\$ 5,000.00		\$ 130.98	\$ 130.98	No change
Capital Outlay - Landscape Construction, Addtl Signs/Lights		\$ 12,000.00	\$ -	\$ -	No change
Capital Outlay - Future Landscape Maintenance Projects		\$ 12,589.21	\$ -	\$ -	No change
Total Expenditures	<u>\$ 120,100.00</u>	<u>\$ 24,589.21</u>	<u>\$ 84,238.96</u>	<u>\$ 119,238.96</u>	
Excess (Deficiency) of Revenues over Expenditures	<u>\$ 400.00</u>	<u>\$ -</u>	<u>\$ 62,037.19</u>	<u>\$ 28,037.19</u>	
Other Financing Sources (Uses):					
Transfers In	\$ -	\$ -	\$ -	\$ -	
Transfers Out	\$ -	\$ -	\$ -	\$ -	
Total Other Financing Sources (Uses)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
Excess (Deficiency) of Revenues and Other Financing Sources over Expenditures	<u>\$ 400.00</u>	<u>\$ -</u>	<u>\$ 62,037.19</u>	<u>\$ 28,037.19</u>	
FUND BALANCE, Beginning:	<u>\$ 78,884.59</u>	<u>\$ 24,589.21</u>	<u>\$ 116,277.91</u>	<u>\$ 116,277.91</u>	
FUND BALANCE, Ending:	<u>\$ 79,284.59</u>	<u>\$ -</u>	<u>\$ 153,725.89</u>	<u>\$ 119,725.89</u>	
			<i>FY24</i>	<i>FY24</i>	

Recommendation: No change to tax rate.

NTCSSD has sufficient cash for any unforeseen overruns (landscape maintenance, water)

NTCSSD has sufficient cash allocated to capital projects for any landscape projects, lighting, or signs

North Tooele City Special Service District Business Meeting

Date: Wednesday, May 16, 2024

Time: 8:00 p.m.

Place: Tooele City Hall, Conference Room 224
90 North Main Street, Tooele, Utah

Board Members Present:

Jeff Hammer

Jed Winder

Brian Roth

Board Members Excused:

Katiana Call

Others Present:

Justin Brady, Tooele City Council

Chris Springer, Jensen Family Landscape

Travis Brady, Independent CPA

Minutes prepared by Katherin Yei

Chairman Hammer called the meeting to order at 8:02 p.m.

1. Open Forum for Public Hearing

The public forum was opened. No one came forward. The public hearing was closed.

2. City Council Report

Presented by Councilman, Justin Brady

Council Member Brady shared the following information from the City Council meetings: The Council codified the previous enacted P-Overlake district making it easier to find it in the code for staff and the public. A new Economic Development Director was hired. His name is John Perez. The Council discussed the budget. Water & sewer fees will be going up.

The board discussed the Compass Point Development annexing into the North Tooele City Special Service District. Their commercial will be part of the district. The District will receive the tax revenues. Once they have annexed in, they will be paying the property taxes. There is a warranty period for the green space, Parks will need to be given at to the City to maintain. The applicant would like to annex into this year, but fees would be annexed in. They can build 3500 units/houses.

3. Maintenance Coordinator's Report on Past and Present Actions

There is nothing new to report at this time.

4. Jensen Family Landscape Report

Mr. Springer presented two invoices for maintenance and repair. The water is turned on. There is a leaky valve being fixed. Jensen Family Landscape has painted all but two logs at the bridge. Those two will need to be replaced. Mr. Springer shared an estimated cost for flowers in the amount of \$7,475.00. They have fixed the fence near the church. That invoice has been sent to the church to take care of. The other fence repair has been sent to Mr. Baker, the Tooele City's lawyer, for insurance purposes. The fencing repairs should be completed.

5. Vice Treasurer's Report

A. Approval of Invoices and Reimbursements

Presented by Jed Winder

Board Member Winder presented the following invoices:

Jensen Family Landscape for fence repair in the amount of \$27,406.91
Katherin Yei for the March, April, and May services in the amount of \$260
Nebula invoice for Black & McDonald for the painting done last summer in the amount \$5000
Travis Brady for April and May services in the amount of \$125

Board Member Winder motioned to approve the invoices as stated above. Board Member Hammer seconded the motion. The vote was as follows: Board Member Hammer, "Aye," Board Member Winder, "Aye," and Board Member Roth, "Aye." The motion passed.

B. Status of Budget/Expenses for Fiscal Year 2023

Presented by Travis Brady

Mr. Brady presented the status of the budget and expense for fiscal year. The current balance show as the following amounts: \$122,000 in revenue and \$84,000 for current expenditures. If the board does not have any unexpected costs, they can maintain the same budget for FY2025 and will not have to raise taxes.

The board would like to see Jensen Family landscape approve larger expenditures with the board to help stay within budget.

Board Member's discussed keeping the tax rate the same and work to cut expenses.

Mr. Brady will put together a final budget to approve at the June Meeting.

6. Resolution No:2024-02: A Resolution of the North Tooele City Special Service District Administrative Control Board Adopting the Tentative Budget for Fiscal Year 2025 and Establishing the Time and Place of a Public Hearing to Consider Adoption of Final Budget

Chairman Hammer presented the tentative budget for fiscal year 2025. The final budget will be discussed and approved during the June 20th meeting at 8pm.

Mr. Roth motioned to approve Resolution No:2024-02: A Resolution of the North Tooele City Special Service District Administrative Control Board Adopting the Tentative Budget for Fiscal Year 2025 and Establishing the Time and Place of a Public Hearing to Consider Adoption of Final Budget. Board Member Hammer seconded the motion. The vote was as follows: Board Member Hammer, “Aye,” Board Member Winder, “Aye,” and Board Member Roth, “Aye.” The motion passed.

7. Chair Report

Chairman Hammer presented the vacancy on the board. The board did receive a few applications. However, they did not live within the district. They will have to open up applications again. There was also a tree on 1500 North that had fallen on someone’s roof. As well as a dead tree in the area that needed to be cleared.

8. Minutes

There were no changes to the minutes

Jed Winder motioned to approve the Minutes for November 2023, October 2023, and March 2024. Board Member Roth seconded the motion. The vote was as follows: Board Member Hammer, “Aye,” Board Member Winder, “Aye,” and Board Member Roth, “Aye.” The motion passed.

9. Next month’s meeting will be held June 20, 2024. The 8 pm meeting will be held with the public to approve the budget for FY2025. The regular scheduled NTCSSD meeting will be held at 8:15 pm that same night.

The next meeting will be held June 20th. The board discussed having a public comment open for the FY2025 budget.

10. Adjourn

Chairman Hammer adjourned the meeting at 8:58pm.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this ___ day of June, 2024

Jeff Hammer, NTCSSD Chair

