

City Council Business Meeting Minutes

Date: August 6, 2025

Time: 7:00 p.m.

Place: Tooele City Hall Council Chambers
90 North Main Street, Tooele City, Utah

Council Members Present

Justin Brady
Dave McCall
Ed Hansen
Maresa Manzione
Melodi Gochis

Staff Present

Mayor Debbie Winn
Matt Johnson, City Attorney
Shilo Baker, City Recorder
Loretta Herron, Deputy City Recorder
Shannon Wimmer, Finance Director
Andrew Aagard, Community Development Director
Paul Hansen, City Engineer
Police Chief Adrian Day
Darwin Cook, Parks and Recreation Director
Chris Nielson, IT Director
Chris Sloan, Planning Commissioner
Jon Gossett, Planning Commissioner
Kelley Anderson, Planning Commissioner

Minutes prepared by Alicia Fairbourne

1. Pledge of Allegiance

Chairman Brady opened the meeting at 7:00 pm and led the Pledge of Allegiance

2. Roll Call

Councilwoman Manzione, Present
Councilwoman Gochis, Present
Councilman Hansen, Present
Councilman McCall, Present
Chairman Brady, Present

3. Tooele County Health Department 2024 Annual Report

Presented by Grant Sunada, TCHD Executive Director/Health Officer

Mr. Sunada introduced himself and presented the department's 2024 Annual Report. He shared his personal and professional background in public health, emphasizing his passion for community

engagement and wellness. Mr. Sunada reflected on his transition to Tooele from San Juan County and expressed admiration for the area's growth and community values.

Key highlights from the report included the department's work with the Resisting Alcohol and Drugs Prevention Advocacy Coalition (RAD PAC), expansion of suicide prevention training through QPR (Question, Persuade, Refer), and increased food safety inspections due to population growth. He also highlighted improvements in hazardous waste disposal logistics and a significant rise in public health nurse home visits, particularly with emotional development screenings for children.

Additional updates included increased demand for infectious disease testing, preparations for upcoming flu and measles prevention in schools, and a 10% rise in WIC program clients. Mr. Sunada noted a 7% increase in breastfeeding initiation, supported by certified lactation consultants, and recognized the department's receipt of a national award for its Next Chapter mental health program for older adults.

Council discussion followed, with Chairman Brady inquiring about a discontinued local farmer's market voucher program. Staff explained that funding had ended but a similar program still exists for low-income seniors. Councilwoman Manzione expressed appreciation for the department's engagement at the recent prevention conference and emphasized the importance of community collaboration in addressing local mental health and substance use challenges.

Mr. Sunada concluded by inviting ongoing dialogue and collaboration with the Council and community.

4. **Public Comment Period**

At 7:19 p.m., Chairman Brady opened the floor for public comments. There were none. The floor was closed.

5. **Resolution 2025-68 A Resolution of the Tooele City Council Consenting to Mayor Winn's Appointment of Matthew C. Johnson to the Position of Tooele City Attorney**

Presented by Mayor Debbie Winn

Mayor Winn presented Resolution 2025-68, recommending the appointment of Matthew C. Johnson as Tooele City Attorney. She noted that Mr. Johnson had earned his Juris Doctor degree from the S.J. Quinney College of Law at the University of Utah and had been licensed with the Utah State Bar for nearly 23 years. He had served the City of Tooele for the past 17 years as an Assistant City Attorney. Mayor Winn praised Mr. Johnson's calm demeanor, deep legal knowledge, and strong leadership, especially in the past month during which he effectively managed both his existing duties and those of the vacant city attorney role. Although other candidates were interviewed, Mayor Winn stated that Mr. Johnson was ultimately selected as the best fit for the position. She requested the Council's support in confirming his appointment.

Motion: Councilman McCall moved to approve Resolution 2025-68, a Resolution of the Tooele City Council Consenting to Mayor Winn's Appointment of Matthew C. Johnson to the position of Tooele City Attorney. Councilwoman Manzione seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion carried 5-0.

Mayor Winn extended her appreciation to both the attorney's office staff and Mr. Johnson's family for their support.

6. **Swearing in of Matthew Johnson as Tooele City Attorney**

Administered by Shilo Baker, City Recorder

Ms. Baker administered the Oath of Office to Mr. Johnson. After taking the Oath, Mr. Johnson expressed gratitude to the Mayor and Council for their trust, and acknowledged the efforts of his colleagues – Kelly Kylie, and Derek – for their support during the transitional period. He also thanked his family for their patience and support. The Council congratulated Mr. Johnson and welcomed him into his new role.

7. **Public Hearing and Motion on Ordinance 2025-23 An Ordinance of Tooele City Adopting the Water Use and Preservation Element to the Tooele City General Plan**

Presented by Andrew Aagard, Community Development Director

Mr. Aagard explained that this addition was required by state law to outline the City's efforts to preserve and wisely use its water resources. The Planning Commission had reviewed and recommended approval of the element with a few revisions: removing references to specific irrigation software and hardware, replacing the water pricing table with a general reference to where current pricing could be found, and correcting a grammatical error. These changes had been made prior to inclusion in the Council's meeting packet. Mr. Aagard gave an overview of the element's contents, which included an introduction, background on the need for water conservation, current efforts in Tooele City, and development standards that support water-wise landscaping and usage.

There were no questions from the Council. At 7:29 p.m., Chairman Brady opened the floor for members of the public to speak on the matter. No members of the public came forward, and the floor was closed.

Motion: Councilwoman Gochis moved to approve Ordinance 2025-23, an Ordinance of Tooele City adopting the Water Use and Preservation Element to the Tooele City General Plan.

Councilman Hansen seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion carried 5-0.

8. **Public Hearing and Motion on Ordinance 2025-24 An Ordinance of Tooele City Reassigning the Zoning Map Designation from MU-160 Multiple Use Zone to R1-7 Residential Zone for Approximately 0.81 Acres of Property Located at Approximately 600 South Canyon Road**

Presented by Andrew Aagard, Community Development Director

Mr. Aagard explained that the amendment was largely a housekeeping item intended to unify the parcel under a single zoning designation to allow for subdivision into four residential lots. The MU-160 zone, intended for conservation and low-impact uses, conflicted with the applicant's proposed residential development. The City's land use map supported the change, designating the area as medium-density residential.

Council Members asked questions regarding traffic impacts, road improvements, and lot access. Mr. Aagard noted that two of the proposed lots would access Canyon Road, while the other two would use an easement to Main Street through the Wigwam property. He confirmed that the property owner would be required to improve the Canyon Road frontage but that further access road improvements would be addressed during the subdivision process.

There being no further questions from the Council, Chairman Brady opened the floor for the public to speak on the matter at 7:36 p.m. There were no comments. The floor was closed.

Motion: Councilman Hansen moved to approve Ordinance 2025-24, an Ordinance of Tooele City reassigning the zoning map designation from MU-160 Multiple Use Zone to R1-7 Residential Zone for approximately 0.81 acres of property located at approximately 600 South

Canyon Road. Councilwoman Manzione seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion carried 5-0.

9. **Ordinance 2025-25 An Ordinance of Tooele City Updating the City Code by Amending Tooele City Code Title 10 (Traffic Code) Chapter 3 Part 5 and Part 24**

Presented by Adrian Day, Police Chief

Chief Day presented Ordinance 2025-25, which proposed amending Title 10 of the Tooele City Code to eliminate outdated or redundant provisions regarding parking on roadways without curbs. He explained that Section 10-3-24 had proven difficult to enforce due to vague language, particularly during appeals. In recent weeks, multiple requests had been made for enforcement of this section, prompting a review.

Chief Day noted that Tooele City Code 10-3-27, which prohibits vehicle storage in the public right-of-way, and Code 10-3-5, which prohibits obstructing traffic by allowing less than a 10-foot travel width, could sufficiently address concerns without relying on 10-3-24. After consulting with Fire Chief McCoy, it was recommended that the minimum travel width be increased to 12 feet to ensure emergency vehicle access. Chief Day stated that with those provisions in place, Section 10-3-24 could be repealed without compromising enforcement capabilities. No opposition was expressed, and Council Members indicated support for the proposed update.

Motion: Councilwoman Manzione moved to approve Ordinance 2025-25, an Ordinance of Tooele City updating the City Code by amending Tooele City Code Title 10 (Traffic Code), Chapter 3, Part 5 and Part 24. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion carried 5-0.

10. **Resolution 2025-63 A Resolution of the Tooele City Council Consenting to the Mayor's Appointment of Hayat Gartas and Ian Hurley to the Tooele City Tree Advisory Board**

Presented by Darwin Cook, Parks & Recreation Director

Mr. Cook explained that the appointments of Hyatt Gartas and Ian Hurley were being recommended to fill two vacancies on the Tooele City Tree Advisory Board. One seat became available due to a family situation, and the other from a member choosing not to be reappointed. Mr. Cook reviewed the background of the board, noting it was formed in 2021 to help maintain the City's Tree City USA status, and operates as a seven-member volunteer body with staggered three-year terms.

Mr. Cook highlighted Ian Hurley's academic background in urban ecology at Utah State University and his interest in environmental impacts on urban living. Ms. Gartas, who was present, had a background in communications and expressed enthusiasm for community outreach, particularly in support of the City's seasonal tree giveaways. Mr. Cook shared that the board meets formally three times a year, with the annual Arbor Day event counted as a fourth meeting, and noted the new appointees would contribute to an upcoming tree replacement plan for the City Park. The Council expressed appreciation to the volunteers for their willingness to serve.

Motion: Councilwoman Gochis moved to approve Resolution 2025-63, a Resolution of the Tooele City Council consenting to the Mayor's appointment of Hayat Gartas and Ian Hurley to the Tooele City Tree Advisory Board. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion carried 5-0.

11. **Resolution 2025-67 A Resolution of the Tooele City Council Approving an Agreement with Trojan Technologies Corporation for UV Disinfection Equipment**

Presented by Jamie Grandpre, Public Works Director

Resolution 2025-67 was presented by City Engineer Paul Hansen on behalf of Mr. Grandpre, who was unable to attend. Mr. Hansen explained that the resolution would authorize an agreement with Trojan Technologies Corporation for the replacement and upgrade of the UV disinfection equipment at the City's reclamation facility, originally constructed in 2000. The upgrades were required to comply with state treatment standards for effluent water.

The vendor selection was based on qualifications and overall value rather than lowest bid. Trojan Technologies Corporation was selected as the highest-ranked proposer. The contract amount of \$699,018 included additional options beyond the base bid: a performance and payment bond, a three-year extended warranty, and spare parts for future maintenance. Mr. Hansen noted that these items raised the contract price from the base bid of \$633,501. The resolution presented at the meeting clarified this pricing difference and the qualification-based selection process.

Councilwoman Gochis inquired about the total life cycle cost listed at \$990,864. Mr. Hansen explained that this figure represented the estimated cost of owning, operating, and maintaining the equipment over its lifespan. He emphasized that life cycle costs can include non-monetary factors such as reliability and performance.

Staff recommended approval of the resolution, including a 10% contingency to be used at the Mayor's discretion should unexpected issues arise.

Motion: Councilwoman Manzione moved to approve Resolution 2025-67, a Resolution of the Tooele City Council approving an agreement with Trojan Technologies Corporation for UV disinfection equipment. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion carried 5-0.

12. **Resolution 2025-69 A Resolution of the Tooele City Council Ratifying and Approving an Agreement with Russell Welding Corporation for Stainless Steel Air Lines at the Water Reclamation Facility**

Presented by Jamie Grandpre, Public Works Director

Resolution 2025-69 was presented by City Engineer Paul Hansen and sought to ratify a previously approved emergency agreement with Russell Welding Corporation for the installation of stainless steel air lines at the City's water reclamation facility. Mr. Hansen explained that the oxidation ditch, a critical component of the reclamation process where waste is broken down through aeration, had been at imminent risk of failure due to corrosion – despite being constructed with stainless steel.

Given the corrosive environment and the age of the system (installed in 2000), failure to act would have posed a serious threat to the facility's operations. The Council had earlier authorized emergency action, which allowed the City to proceed immediately with temporary measures. Russell Welding Corporation installed temporary lines to maintain functionality.

The resolution before the Council ratified this emergency work and authorized a total payment of \$86,233 to Russell Welding for completing the repair project.

Motion: Councilman McCall moved to approve Resolution 2025-69, a Resolution of the Tooele City Council ratifying and approving an agreement with Russell Welding Corporation for stainless steel air lines at the water reclamation facility. Councilman Hansen seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion carried 5-0.

13. Resolution 2025-72 A Resolution of the Tooele City Council Approving a General Consulting Agreement with WSRP Certified Public Accountants Regarding the City Financial Statements for FY25

Presented by Shannon Wimmer, Finance Director

Ms. Wimmer introduced Resolution 2025-72 and explained the purpose was to seek Council approval of a general consulting agreement with WSRP, Certified Public Accountants. The agreement covered consulting services related to the preparation of Tooele City's financial statements for the fiscal year ending June 30, 2025.

Ms. Wimmer explained that WSRP's role is to assist with the preparation of financial statements ahead of the City's annual external audit, which is conducted by a separate firm. She noted that WSRP's fee varies depending on specific year-end accounting activities such as new leases or debt retirements. The agreement established a fee range of \$41,895 to \$48,825, with staff making efforts to keep costs at the lower end by completing as much preparatory work internally as possible. Approval of the resolution enabled the City to begin its year-end financial preparations.

Motion: Councilwoman Gochis moved to approve Resolution 2025-72, a Resolution of the Tooele City Council approving a general consulting agreement with WSRP Certified Public Accountants regarding the city financial statements for FY25. Councilman Hansen seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion carried 5-0.

14. Resolution 2025-70 A Resolution of the Tooele City Council Ratifying and Approving Insurance Coverage for Insurance Period 2025-2026

Presented by Shilo Baker, City Recorder

Ms. Baker presented the Resolution, noting that the total insurance premium amounted to \$341,522.32. This total included \$115,110.79 for liability coverage, \$111,047.68 for property coverage, and \$115,363.85 for auto coverage.

She explained that the liability coverage amount appeared reduced from the prior year, while auto coverage increased, due to a change in how the Trust categorized auto-related liability – shifting it from general liability to the auto category for better alignment. The policy had renewed as of July 1, 2025, and required Council ratification at this meeting.

Motion: Councilwoman Manzione moved to approve Resolution 2025-70, a Resolution of the Tooele City Council ratifying and approving insurance coverage for the insurance period 2025-2026. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion carried 5-0.

15. Invoices & Purchase Orders

Presented by Shilo Baker, City Recorder

Ms. Baker presented one invoice for Council approval. The invoice, totaling \$33,602, was issued to Siddons Martin Emergency Group for the purchase of bunker gear – specifically fire coats, pants, and other equipment – for the Fire Department.

Motion: Councilman Hansen moved to approve the invoice as presented. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, “Aye”; Councilman Hansen, “Aye”; Councilwoman Gochis, “Aye”; Councilwoman Manzione, “Aye”; Chairman Brady, “Aye”. There were none opposed. The motion carried 5-0.

16. Minutes

~July 16, 2025 Work Meeting

~July 16, 2025 Business Meeting

There were no corrections.

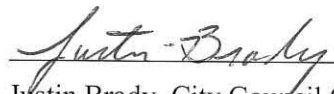
Motion: Councilwoman Manzione moved to approve the July 16, 2025 City Council Work Meeting Minutes and July 16, 2025 Business Meeting Minutes as presented. Councilwoman Gochis seconded the motion. The vote was as follows: Councilman McCall, “Aye”; Councilman Hansen, “Aye”; Councilwoman Gochis, “Aye”; Councilwoman Manzione, “Aye”; Chairman Brady, “Aye”. There were none opposed. The motion carried 5-0.

17. Adjourn

There being no further business, Chairman Brady adjourned the meeting at 7:58 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this 10th day of August, 2025



Justin Brady, City Council Chair