

Tooele City Council Business Meeting Minutes

Date: Wednesday, June 19, 2024

Time: 7:00 p.m.

Place: Tooele City Hall, Council Chambers
90 North Main Street, Tooele, Utah

City Council Members Present:

Melodi Gochis

Justin Brady

Maresa Manzione

Ed Hansen

City Council Members Excused:

David McCall

City Employees Present:

Mayor Debbie Winn

Adrian Day, Police Department Chief

Michelle Pitt, City Recorder

Loretta Herron, Deputy City Recorder

Roger Baker, City Attorney

Andrew Aagard, Community Development Director

Shannon Wimmer, Finance Director

Darwin Cook, Parks and Recreation Director

Jamie Grandpre, Public Works Director

John Perez, Economic Development Director

Minutes prepared by Katherin Yei

Chairman Brady called the meeting to order at 7:13 p.m.

1. Pledge of Allegiance

The Pledge of Allegiance was led by Chairman Brady.

2. Roll Call

Melodi Gochis, Present

Justin Brady, Present

Maresa Manzione, Present

Ed Hansen, Present

Dave McCall, Excused

3. Public Comment Period

The public comment was opened. No one came forward. The public comment was closed.

4. Public Hearing and Motion on Ordinance 2024-12 An Ordinance of the Tooele City Council Adopting a Compensation Schedule for Fiscal Year 2024-2025

Presented Kami Perkins, Human Resources Director

Ms. Perkins presented the compensation schedule for fiscal year 2024-2025. The Utah State Legislation passed a law requiring a public hearing be held for any changes to compensation for certain positions. All of the paygrades are online for the public to view. The salary schedule is on a grade and a step scale. This shows the minimum and maximum of these salaries. The regular and appointed workforce does include a 4.5% increase to the entry step of the salary grade for each position. An addition of 0.7% was also added to offset the new required employee contribution to the Utah State Retirement System Tier 2 plans.

The public hearing was opened. No one came forward. The public hearing was closed.

Council Member Gochis motioned to approve Ordinance 2024-12; An Ordinance of the Tooele City Council Adopting a Compensation Schedule for Fiscal Year 2024-2025. Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

5. Public Hearing and Motion on Resolution 2024-53 A Resolution of the Tooele City Council Approving Budget Amendments for Fiscal Year 2023-2024

Presented by Shannon Wimmer, Finance Director

Ms. Wimmer presented budget amendments for fiscal year 2023-2024. The majority of the adjustments are grant funds that have been received, utility fees, and minor adjustments. The sale of the police station will be reserved for future. The 2012 (TATC) bonds have been paid off. The solid waste fund balance will be short by \$350,000. The City will be transferring funds to cover that balance.

The public hearing was opened. No one came forward. The public hearing was closed.

Council Member Manzione motioned to approve Resolution 2024-53; A Resolution of the Tooele City Council Approving Budget Amendments for Fiscal Year 2023-2024. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

6. Resolution 2024-54 A Resolution of the Tooele City Council Adopting the Certified Tax Rate for Fiscal Year 2024-2025

Presented by Shannon Wimmer, Finance Director

Ms. Wimmer presented the certified tax rate for fiscal year 2024-2025. The tax rate for fiscal year '23 is .002411. The state has given a one-time adjustment of \$283,534. The City will receive \$8.1 million, making the certified rate .002554.

Council Member Hansen motioned to approve Resolution 2024-54; A Resolution of the Tooele City Council Adopting the Certified Tax Rate for Fiscal Year 2024-2025.

Council Member Gochis seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

7. Public Hearing and Motion on Resolution 2024-55 A Resolution of the Tooele City Council Adopting a Final Budget for Tooele City for Fiscal Year 2024-2025

Presented by Shannon Wimmer, Finance Director

Ms. Wimmer presented the final budget for Tooele City for fiscal year 2024-2025. This budget has been available to view since May 2024. A few additional changes have been made. Adopting the tax increment increase, administration renewals for software, carrying contributions for youth courts, police department adjustment, museum-combining line items, carrying over remaining land sale balance, carryover for parks building completion, and RDA funds to cover expenses.

The public hearing was opened. No one came forward. The public hearing was closed.

Council Member Gochis motioned to approve Resolution 2024-55; A Resolution of the Tooele City Council Adopting a Final Budget for Tooele City for Fiscal Year 2024-2025

Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

8. Ordinance 2024-13 An Ordinance of Tooele City Amending the Tooele City Personnel Policies and Procedures Manual

Presented by Kami Perkins, Human Resources Director

Ms. Perkins presented amendments to the personnel policies and procedures manual.

This item was discussed during the work meeting.

Council Member Gochis motioned to approve Ordinance 2024-13; An Ordinance of Tooele City Amending the Tooele City Personnel Policies and Procedures Manual.

Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

9. Resolution 2024-38 A Resolution of the Tooele City Council Consenting to the Mayor's Updated Administrative Policy for the Tooele City Volunteer Fire Department

Presented by Kami Perkins, Human Resources Director

Ms. Perkins presented the updated administrative policy for the Tooele City Volunteer Fire Department. The City has provided a wellness card to the volunteer firefighters that is similar to the wellness pass provided to full-time benefit-eligible employees. The volunteer fire department administrative policy has added those additional amenities.

Council Member Gochis motioned to approve Resolution 2024-38; A Resolution of the Tooele City Council Consenting to the Mayor's Updated Administrative Policy for the Tooele City Volunteer Fire Department. Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

10. Resolution 2024-33 A Resolution of the Tooele City Council Consenting to the Payment of a Retention Bonus to School Resource Officers (SROs) Assigned on a Regular Full-Time Basis to a School for the 2024-2025 School Year

Presented by Kami Perkins, Human Resources Director

Ms. Perkins presented a retention bonus to be paid to school resource officers (SROs) assigned on a regular full-time basis to a school for the 2024-2025 school year.

Chief Day addressed the Council. There is one position and only one officer has applied for it.

Council Member Hansen motioned to approve Resolution 2024-33; A Resolution of the Tooele City Council Consenting to the Payment of a Retention Bonus to School Resource Officers (SROs) Assigned on a Regular Full-Time Basis to a School for the 2024-2025 School Year. Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

11. Resolution 2024-27 A Resolution of the Tooele City Council Declaring that Tooele City, After July 1, 2024, Will Pick up and Pay a Portion of the Increased Amount of the Required Employee Contributions for all Tooele City Employees who are Members of the Utah State Retirement Tier II Public Safety and Firefighter Contributory Retirement Plan and Includes Provisions Relating to the Employer Pick-Up

Presented by Kami Perkins, Human Resources Director

Ms. Perkins presented the pick-up election options. Tooele City will pick up and pay a portion of the increased amount of the required employee contributions for all Tooele City employees who are members of the Utah State Retirement Tier II public safety and firefighter contributory retirement plan and includes provisions relating to the employer pick-up. The City will pick up 4.03%.

Council Member Gochis motioned to approve Resolution 2024-27; A Resolution of the Tooele City Council Declaring that Tooele City, After July 1, 2024, Will Pick up and Pay a Portion of the Increased Amount of the Required Employee Contributions for all Tooele City Employees who are Members of the Utah State Retirement Tier II Public Safety and

Firefighter Contributory Retirement Plan and Includes Provisions Relating to the Employer Pick-Up. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” and Chairman Brady, “Aye.” The motion passed.

12. Ordinance 2024-20 An Ordinance of Tooele City Amending Tooele City Code Section 10-3-27 Regarding Vehicle Storage in the Public Rights-of-Way

Presented by Adrian Day, Police Chief

Chief Day presented an amendment to code 10-3-27 regarding vehicle storage in the public rights-of-way. This adds moving a vehicle from one public right-of-way to another within the 48-hour limit.

Council Member Mazione motioned to approve Ordinance 2024-20; An Ordinance of Tooele City Amending Tooele City Code Section 10-3-27 Regarding Vehicle Storage in the Public Rights-of-Way. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” and Chairman Brady, “Aye.” The motion passed.

13. Resolution 2024-51 A Resolution of the Tooele City Council Adopting a Legislative Policy Regarding Public Comments in Public Meetings, Applicable to the Public Comment Period and Public Hearings

Presented by Roger Baker, City Attorney

Mr. Baker presented a legislative policy regarding public comments in public meetings, applicable to the public comment period and public hearings. This gives the Council discretion to move with the fluidity of the public comments.

This item has been discussed during previous work meetings.

Council Member Gochis motioned to approve Resolution 2024-51; A Resolution of the Tooele City Council Adopting a Legislative Policy Regarding Public Comments in Public Meetings, Applicable to the Public Comment Period and Public Hearings. Council Member Hansen seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” and Chairman Brady, “Aye.” The motion passed.

14. A Resolution of the Tooele City Council Authorizing Payment of a Fee in Lieu of Water Rights Conveyance for Perry Commercial Center

Presented by John Perez, Economic Development Director

Mr. Perez presented a payment of a fee in lieu of water rights conveyance for Perry Commercial Center.

This item has been discussed during the work meeting. The Council discussed further limitations and stipulations to put on the fee-in-lieu.

Mayor Winn addressed the Council. The applicant does not pay for it until they pull the building permit. The plan to subdivide and the grocer will own their building in the end. These companies are multi-million companies, but they work within a budget.

Mr. Baker addressed the Council. The initial building permit does need to be pulled within two years. The Council can identify who the developer is and the credits cannot be transferred. State law does require additional study on cost and benefit analysis.

Mr. Perez addressed the Council with additional requests for the area including widening SR-36, improvements on 2400 North, and sewer and storm water improvements.

Council Member Manzione motioned to Authorizing Payment of a Fee in Lieu of Water Rights Conveyance for Perry Commercial Center for the City up to 33-acre feet with the conditions and benchmarks listed in the resolutions. Council Member Gochis seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

15. Resolution 2024-52 A Resolution of the Tooele City Council Approving Insurance Coverage for Insurance Period 2024-2025

Presented by Michelle Pitt, City Recorder

Ms. Pitt presented the renewal of insurance coverage with the Utah Local Government Trust in the amount of \$295,532. This includes \$185,880 for liability coverage, \$86,644 for property coverage and \$23,008 for auto coverage. The City has been with the Utah Local Governments Trust since August of 2018. This year, the City received a proposal from Olympus Insurance as well. The Utah Local Governments Trust was not the lowest bid, but The City feels confident in their products.

Council Member Gochis motioned to approve Resolution 2024-52; A Resolution of the Tooele City Council Approving Insurance Coverage for Insurance Period 2024-2025 Council Member Manzione seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

16. Invoices & Purchase Orders

Ms. Pitt presented the following invoices and purchase orders:

Cummins Inc. for generators for the new fire station in the amount of \$59,993.

Council Member Hansen motioned to approve the invoice. Council Member Gochis seconded the motion. The vote was as follows: Council Member Hansen, "Aye," Council Member Gochis, "Aye," Council Member Manzione, "Aye," and Chairman Brady, "Aye." The motion passed.

17. Minutes

There are no changes to the minutes.

Council Member Manzione motioned to approve the minutes. Council Member Gochis seconded the motion. The vote was as follows: Council Member Hansen, “Aye,” Council Member Gochis, “Aye,” Council Member Manzione, “Aye,” and Chairman Brady, “Aye.” The motion passed.

18. Adjourn

Chairman Brady adjourned the meeting at 8:14pm.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this ____ day of July, 2024

Justin Brady, City Council Chair