

**Meeting Minutes – December 6, 2023**  
Tooele City Hall – Small Conference Room

Notice is hereby given that the Tooele City Historic Preservation Commission will meet on Wednesday, December 6, 2023 at the hour of 3:30 P.M. The Meeting will be held at Tooele City Hall in the upstairs Large Conference Room, located at 90 N Main Street, Tooele, Utah. Participants may also join virtually on Microsoft Teams at the link provided.

1. 3:30 PM - Roll Call:
  - a. In attendance: Al Bottema (Chair), Paul Smart, Rebekka Peterson, Ken Spence, Jared Stewart (staff), Rick Graham (Tooele Valley Museum Coordinator), Melissa Brimhall (Tooele Valley Museum events/staff)
2. Review and approval of January and April meeting minutes:
  - a. Minutes were reviewed and approved unanimously.
3. Landmark Ordinance – Review draft landmark ordinance & discuss process and involvement by the Historic Preservation Commission.
  - a. Jared reviewed the history and need for the ordinance; it recognizes the unique cultural value of particular buildings/properties in the city. Listing a property on the *National* historic registry enables historic tax credits and grants, but does not protect a structure from demolition or significant improper modifications.
  - b. The group reviewed and discussed the process for nominating a Landmark site. Rebekka asked how a new property might know that their home/building is listed as a landmark; per the ordinance it would be recorded with the County and show up on a title report.
  - c. The group discussed and recommended that there should be a penalty or fine for improper construction or medication without following the Certificate of Appropriateness process. Jared will discuss with Roger Baker, the city attorney and see if an adjustment can be made.
  - d. An application will need to be developed that clarifies the information needed on a site before this commission can make recommendations. It makes sense that properties with an existing Reconnaissance Level Survey (RLS) showing historic significance OR that are already listed on the national register be easily recommended as landmarks. Properties with no professional survey may need an RLS to be completed first.
4. Review and discuss the Tooele Valley Museum Strategic Improvement Plan.
  - a. The group reviewed aspects of the plan. Rick and Melissa talked about goals and challenges of the museum.
  - b. Paul brought up branding and the name of the museum: Tooele Valley Museum and Historical Park (not rail road museum). The plan contains numerous ideas of how to market

and brand as more than just a rail road museum. The history and stories told through the museum focus also on the mining and smelter history in the Tooele Valley.

5. Other Commission discussion items:
  - a. Historic site plaques (process and top priorities)
    - i. Jared will reach out to the State Historic Preservation Office and see if historic plaques for the Kirk and Central School can be obtained. These properties are on the national register, but have no plaques. If the state cannot help, then we will include it in our 2024 CLG grant application.
  - b. Historic Tooele website (feedback, priorities, etc.)
    - i. The Historic Tooele story map can be found at [https://www.tooelecity.gov/community/history\\_of\\_tooele.php](https://www.tooelecity.gov/community/history_of_tooele.php).
    - ii. A section allows for community contributions where residents can submit additional photos, documents, or voice memos. The group discussed possible volunteer needs to digitize records stored on film negatives at the Tooele Valley Museum. Just Serve and FamilySearch have resources to help.
  - c. Broadway/Newtown (storytelling, needs, etc.)
    - i. Al spoke to the need to bridge the historic and cultural divide that has for many years separated Broadway and Downtown Tooele City. He would like to make sure that we always keep Broadway in mind for our historic preservation efforts.
6. CLG Grant – Upcoming grant submission deadlines. Discuss priorities and possible projects. Make recommendations to Tooele City based on discussion.
  - a. \$10,000 from SHPO with a \$10,000 match from Tooele City = Budget of \$20,000.
  - b. Jared will begin the grant application with the following feedback and prioritized projects from the group.
  - c.
  - d. Jared will coordinate with SHPO to verify that each proposed use is eligible.
    - i. Perform an updated RLS for the Zacatecas property at the corner of Main and Vine street. With the ongoing façade restoration and removal of non-historic stucco the building may once again be eligible and contributing to the historic district.
    - ii. Rehabilitation projects at the Ritz Theater (now eligible because of the historic district); exterior rehab and repainting.
    - iii. Rehabilitation project at the Tooele Valley Museum to restore the caboose and train; wood repair and repainting.
7. Adjourn